DAQ Asbestos Abatement/Renovation/Demolition eNotification Submittal Instruction Instructions

To login to your account:

• <u>https://dep.gateway.ky.gov/eForms/Account/Home.aspx</u> (Website works best with Chrome or Firefox)

To register for a new account:

- Go to https://kog.chfs.ky.gov/public/faq and click on "Are you a citizen or business partner needing to create a KOG Account?"
- View a short video that will aid in new account creation.

Q: Are you a citizen or business partner needing to create a KOG account?	
A: View a short video on account creation	
▶ 0:00 ♦ 23 €	
To view a detailed user quide click here	
Once you have reviewed the video or document, click here to get started. Then select the "Citizen or Business Partner" radio button an "Create Account" button.	I click on the

Next, log into your KOG Dashboard, where you will can access messages, incomplete eForms, eForms pending EEC review and completed forms.

Notification of Asbestos Abatement/Demolition/Renovation use the same form. To submit notification:

• Click on **FORMS**

Dashboard			1				
Unre	O ad Messages	My incompl	6 lete eForms	eForms Pend	1 ing EEC Review	Con	4 npleted eForms
ew Details	Θ	View Details	ο	View Details	0	View Details	Ø
ew Details	⊙ ms - Details	View Details	O	View Details	0	View Details	0
ew Details My incomplete eForn Drag a column header a	ms - Details	View Details group by that column	Ð	View Details	٥	View Details	Ð

- A list of all available forms will appear. Select **DAQ Notification of Asbestos Abatement/Demolition/Renovation** (form ID 70)
- Click the arrow to display a short description.
- To begin using form, click the blue +.

EEC e	eForms 🕋 Home 🖚 Dashboard 📝	Forms 🌜 Contact Us 💡	Help Center	0
			DEP	
+	DAQ ASBESTOS ABATEMENT Course Registration Form	Division of Air Quality	DEP	69
+	DAQ Application For Asbestos Accreditation	Division of Air Quality	DEP	67
+	DAQ Application for Asbestos Certification (Contractors or Facilities)	Division of Air Quality	DEP	68
+	DAQ Field Operations Branch Electronic Submittal	Division of Air Quality	DEP	34
•	DAQ Notification of Asbestos Abatement/Demolition /Renovation	Division of Air Quality	DEP	70
+	DAQ Permit Application Electronic Submittal	Division of Air Quality	DEP	54
+	DAQ Source Sampling Section Electronic Submittal	Division of Air Quality	DEP	32
+	DCA Application for Reciprocity	Division of Compliance Assistance	DEP	20
+	DCA Registration Form For Exams and Training	Division of Compliance Assistance	DEP	18
+	DCA Registration Form For Exams and Training (Solid Waste)	Division of Compliance Assistance	DEP	25

• A new screen will load as seen below. *Note: Unless the same company is performing both demolition/renovation AND asbestos abatement, the first section will be for the demolition/renovation Contractor, NOT the asbestos abatement Contractor.*

	EN DEPARTI	NERGY AND ENVIRONMENT CABIN MENT FOR ENVIRONMENTAL PRO DIVISION FOR AIR QUALITY 300 Sower Bivd, 2nd Floor Frankfort, kentucky 40601 (502)-782-6780 Fax502-564-4666 Email: jennifer.spradlin@ky.gov	IET TECTION			DEP-7036
	NOTIF	ICATION OF ASB	ESTOS			
ABA		T/DEMOLITION/R	ENOVAT	ION		
		Click here for Instructions				
(*) indicates a required	field; (√) indicate	es a field may be required based on u	ser input or is an o	optionally required	ield	
DEMOLITION/RENOVATION CONTRACTOR						
Company Name:/*)	Company Name//1					
Company Name						
Address(*) City(*) State(*) Zip Code(*)				Zip Code(*)		
Mailing address City Zipcode					Zipcode	
Business Telephone no: ###-#####(*)		Contact Person First Name(*) M.I.: Last Name(*)				
Telephone No First Name MI Last Name						

- If applicable, the next section is the information for the Asbestos Abatement Contractor. In the case of a non-asbestos demolition notification, this section can be left blank.
- "Owner" refers to the owner of the property being renovated, demolished, or having asbestos abated.

ASBESTOS ABATEMENT CONTRACTOR							
Company Name:(√)			Agency Intere	st Number:			
Company Name		Enter Company Certification Number					
Address(√)	City(√)			State(√)			Zip Code(√)
Mailing address	City					~	Zipcode
Business Telephone no: ###-#####(√)		Contact First	Name(√)		M.I.:	Last Name(√)
Telephone No		First Name	Ime MI Last Name				
OWNER							
Company Name:(*)		First Name:(*)		M.I.:	Last Name:(*)
Company Name		First Name			MI	Last Name	
Address(*)	City(*)			State(*)			Zip Code(*)
Mailing address	City					~	Zipcode
Business Telephone no: ###-#####(*)			Contact Perso	on(*)			
Telephone No			Contact Per	son			

• "Project Location & Type of Project": The project location is the **name and address of the building**. Latitude and Longitude can be obtained from Google Earth or Google Maps. *Google Maps: From satellite view, right click on the building to obtain coordinates in the*

correct format. Example: 38.18484, -84.84877. Latitude is indicated by the first number, Longitude the second. It is important for the minus (-) sign to be in front of the second number as it indicates the number is West longitude.

9					
PROJECT LOCATION & TYPE OF PROJECT					
Project Location		Address(*)			
Project Location		Physical address			
City(*)	State(*)	County(*)		Zip Code(*)	
City		~	~	Zipcode	
Latitude(decimal degrees)(√)DMS to DD Converter	Longitude(decimal degrees)(√)	#Floors Affected(*)		
Latitude	Longitude				
Present and Prior Use of Faciity(*)		Type of Project(*)			
				~	

- Select the type of project. Project Dates area will appear.
- Start/End Removal are for asbestos abatement dates.
- In the case of non-asbestos demolitions, use the same dates of demolition in Start/End Removal.
- The Start Date must be at least 10 working days from the submittal date.

Present and Prior Use of Facility(*)	Type of Project(*) Demolition
PROJECT DATES	
Start Removal(*)	End Removal(*)
Date	Date
Start Renovation/Demolition(*)	End Renovation/Demolition(*)
Date	Date

• The next section is Amount of ACM to be Removed. If no ACM is involved, check the small box at the top or enter all zeros in the amount boxes for zero asbestos demolitions.

Amount of ACM to be Removed	Amount of Acm to be Removed				
Check the checkbox if Amount of ACM to be removed is unknown.					
Check the checkbox if ACM is Categoryl and Categoryl or non-existing					
	Regulated ACM (RACM)(*)	Category II nonfriable ACM (optional)	Category I nonfriable ACM (optional)		
Linear Feet					
Square Feet					
Cubic Feet					

• Provide a thorough description for each area shown in Description.

DESCRIPTION	
Description of planned renovation/demolition, including abatement methods & demo/reno methods:(*)	j.
Description of affected facility components(*)	b.
Asbestos Detection Technique(*)	
Amount of Cat.I & II nonfriable ACM involved but will not be removed: (/)	b.
Describe physical characteristics that make it nonfriable and methods to keep it nonfriable (optional): ($\checkmark)$	
Describe contingency plan should nonfriable ACM become friable or additional ACM be uncovered during renovation/demolition: (*)	h

• Transporter and Disposal Site: Fill in all boxes.

TRANSPORTER						
WasteTransporter(*)						
Name of Transporter Company						
Address(*)	City(*)	State(*)	Zip Code(*)			
Mailing address	City	~	Zipcode			
Business Telephone no: ###-######(*)		•				
Telephone No	Telephone No					
DISPOSAL SITE						
Disposal Site(*)						
Disposal Site						
Address(*)	City(*)	State(*)	Zip Code(*)			
Mailing address	City	~	Zipcode			
Business Telephone no: ###-#####(*)						
Telephone No						

- Attach any pertinent documents (asbestos surveys, declarations of a building being in imminent danger of collapse, descriptions of emergencies, etc.)
- PDF is preferred for documents, JPG for images.
- Complete the Signature Area, Company Name, and Date Signed. *The Date Signed must be the current date*.

ATTACHMENTS (If any)					
Upload file					
SIGNATURE					
Signature: I hereby certify that at least one person trained as required by 40 CFR 61.145(c)(8) will super	arvise the abatement work described herein. (optional for strictly non-friable work)				
First Name (*)	Last Name (*)				
Company Name (*)	Date Signed(*) Date				
Click to Save Values for Future Retrieval Click to Submit to EEC					

- Click "Save Values for Future Retrieval" to save and return later to edit. It will be located in Dashboard under Incomplete Forms. The Division for Air Quality will not be able to see any saved notifications until the Submit to EEC button is clicked.
- Click "Submit to EEC" to submit when finished. No changes can be made once submitted. The inspector for that region will review your submittal. Please refer to the Asbestos Regional Office Boundary Map to locate and email the appropriate asbestos inspector to alert them to submittal of eNotification.
- The inspector may reach out to you through the KOG Dashboard with descriptions of what additional or missing information is required after review. You can respond and/or make corrections and resubmit the form.
- Once satisfied, the inspector will accept the form as complete, where you should receive receipt via email. If you have not received an email within **48 hours**, contact the regional inspector to verify receipt.