

APPROVED

**Kentucky Board of Certification of Wastewater and
Drinking Water System Operators**

Meeting Minutes

November 20, 2025

I. Call to Order

Robin Strader called to order the regular meeting of the Kentucky Board of Certification of Wastewater & Drinking Water System Operators at 1:02 p.m. EDT, on November 20, 2025, in Frankfort, Kentucky and via Zoom.

II. Roll Call

Robin Strader conducted a roll call for the attendees. The following persons were present:

Robin Strader, Chairperson
Jason Marion, Vice Chairperson
Tony Hatton, Cabinet Representative
John Cruse
Carl Groce
Paul Greathouse
Samantha Chisley

Jessica Wilhoite, Certification & Licensing Branch (CLB)
Veronica Roland, CLB

Guests

Heather Stevenson, KY Rural Water Association (KRWA)
Arianna Lageman, KY Rural Water Association (KRWA)
Donna McNeil, University of Kentucky, (UK)

III. Introduction of Guests and Guest Comments

Heather Stevenson, KRWA, Arianna Lageman, KRWA, and Donna McNeil, UK, were introduced and welcomed to the meeting.

IV. Approval of Minutes from Last Meeting

John Cruse entered a motion to approve the minutes as presented for the October 21, 2025, regular board meeting. Carl Groce seconded the motion, and the motion carried.

V. New Business

1. Exam and Reciprocity Requests (Addendum 1)
2. Tony Hatton entered a motion to release today's exam requests and list of approved trainings (Addendum 2). Jason Marion seconded the motion, and the motion carried.

APPROVED

3. The 2026 certification board meeting schedule was presented to the board members for a vote. Jason Marion made a motion to approve the schedule as presented, Carl Groce seconded the motion, and the motion carried.
4. UMI Program - The Board voted to support the implementation of a state-approved Utility Management Institute (UMI) training program, including the additional capstone course, as the path to meeting House Bill 40's management accreditation intent. Tony Hatton made the motion, Jason Marion seconded the motion, and the motion carried.

VI. Unfinished Business

No unfinished business.

VII. Communication and Announcements

A financial summary of the wastewater certification account and drinking water certification account was distributed to the board members in their packets for their information.

Jessica gave a general update on the Certification and Licensing Branch.

VIII. Executive Session

No executive session.

IX. Adjournment

Carl Groce entered a motion to adjourn the meeting. John Cruse seconded the motion, and the motion carried. The meeting adjourned at 2:39 p.m. EDT.

Minutes submitted by: Veronica Roland

Minutes approved by: JM/JC

AI ID	AI Name	License Requested	Reciprocity	State	Determination	Comments	1st	2nd	Motion Passed
134367	Steven D Shoots	DW Treatment IVA	N		Approved		RS	JM	Y

November

List of Approved Trainings

Addendum 2

AI#	Training Provider	Name of Training	Date	Hours Requested	Hours Approved
Wastewater Trainings					
187986	Monitoring and Management Services LLC	FOG Program Basics & EPA 9 Key Elements	9/25/2025	1.0	1.0
187986	Monitoring and Management Services LLC	Food Service Establishment FOG Inspections - Overview, Recon	9/25/2025	1.0	1.0
187986	Monitoring and Management Services LLC	Grease Interceptors - Inspections	9/25/2025	1.0	1.0
187986	Monitoring and Management Services LLC	Grease Traps - Inspections	9/25/2025	1.0	1.0
108606	Clean Water Professionals	Voluntary Pretreatment Certification - Level 1	11/17/2025	16.5	16.5
108606	Clean Water Professionals	Voluntary Pretreatment Certification - Level 2	11/17/2025	20.5	20.5
187986	Monitoring and Management Services LLC	FOG Enforcement and Illegal Discharges	9/25/2025	1.0	1.0
187986	Monitoring and Management Services LLC	FOG Plans Review Process, Grease Control Equipment Sizing, Performance Indicators	9/25/2025	1.0	1.0
187986	Monitoring and Management Services LLC	Grease Control Equip. Cert. & Approved Grease Waste Hauler Program	9/25/2025	1.0	1.0
187986	Monitoring and Management Services LLC	EPA-State Consent Decree Require & Residential FOG Control	9/25/2025	1.0	1.0
187986	Monitoring and Management Services LLC	Industrial User Inspections	9/25/2025	1.0	1.0
187986	Monitoring and Management Services LLC	Industrial User Sampling & Monitoring - Lab Analysis Reports	9/25/2025	1.0	1.0
187986	Monitoring and Management Services LLC	Developing Local Limits - Industrial Waste Surveys	9/25/2025	1.0	1.0
187986	Monitoring and Management Services LLC	Industrial User Permits - Pollutant Source Identification	9/25/2025	1.0	1.0
187986	Monitoring and Management Services LLC	Enforcement Case Studies - Hauled Waste Monitoring	9/25/2025	1.0	1.0
187986	Monitoring and Management Services LLC	Metal Finishing and Centralized Waste Treatment Category	9/25/2025	1.0	1.0
187986	Monitoring and Management Services LLC	Preparing for Pretreatment Compliance Audit	9/25/2025	1.0	1.0
WW/DW Combined Trainings					
108547	AWWA	2025 AWWA North American Water Loss Confer (NAWL)	12/3/2025	WW 1.0 DW 11.0	WW 1.0 DW 11.0
108547	AWWA	2025 AWWA Partnership for Safe Water Summit	12/3/2025	WW 1.0 DW 18.0	WW 1.0 DW 18.0
108571	KY Rural Water Assoc	Continuing Education for Operators-KY811	10/21/2025	2.0	2.0
82582	KY Water & Wastewater Operators Assoc	KWWOA Central Chapter Fall Conference	10/7/2025	12.0	12.0
112684	Hazen & Sawyer	Transforming LCRI Challenges into Opportunities	10/27/2025	WW 3.0 DW 3.0	WW 0 DW 3.0
Drinking Water Trainings					
Certified Training Provider Approval					
AI #	Training Provider	Certified Training Provider Approval	Approval Expires		