APPROVED

Kentucky Board of Certification of Wastewater and Drinking Water System Operators

Meeting Minutes

November 20, 2025

I. Call to Order

Robin Strader called to order the regular meeting of the Kentucky Board of Certification of Wastewater & Drinking Water System Operators at 1:02 p.m. EDT, on November 20, 2025, in Frankfort, Kentucky and via Zoom.

II. Roll Call

Robin Strader conducted a roll call for the attendees. The following persons were present:
Robin Strader, Chairperson
Jason Marion, Vice Chairperson
Tony Hatton, Cabinet Representative
John Cruse
Carl Groce
Paul Greathouse
Samantha Chisley

Jessica Wilhoite, Certification & Licensing Branch (CLB)
Veronica Roland, CLB

Guests
Heather Stevenson, KY Rural Water Association (KRWA)
Arianna Lageman, KY Rural Water Association (KRWA)
Donna McNeil, University of Kentucky, (UK)

III. Introduction of Guests and Guest Comments

Heather Stevenson, KRWA, Arianna Lageman, KRWA, and Donna McNeil, UK, were introduced and welcomed to the meeting.

IV. Approval of Minutes from Last Meeting

John Cruse entered a motion to approve the minutes as presented for the October 21, 2025, regular board meeting. Carl Groce seconded the motion, and the motion carried.

V. New Business

1. Exam and Reciprocity Requests (Addendum 1)
2. Tony Hatton entered a motion to release today's exam requests and list of approved trainings (Addendum 2). Jason Marion seconded the motion, and the motion carried.

3. The 2026 certification board meeting schedule was presented to the board members for a vote. Jason Marion made a motion to approve the schedule as presented, Carl Groce seconded the motion, and the motion carried.
4. UMI Program - The Board voted to support the implementation of a state-approved Utility Management Institute (UMI) training program, including the additional capstone course, as the path to meeting House Bill 40's management accreditation intent. Tony Hatton made the motion, Jason Marion seconded the motion, and the motion carried.

VI. Unfinished Business

No unfinished business.

VII. Communication and Announcements

A financial summary of the wastewater certification account and drinking water certification account was distributed to the board members in their packets for their information.

Jessica gave a general update on the Certification and Licensing Branch.

VIII. Executive Session

No executive session.

IX. Adjournment

Carl Groce entered a motion to adjourn the meeting. John Cruse seconded the motion, and the motion carried. The meeting adjourned at 2:39 p.m. EDT.

Minutes submitted by: Veronica Roland

Minutes approved by: JM/JC