APPROVED

Kentucky Board of Certification of Wastewater and Drinking Water System Operators

Meeting Minutes

December 16, 2025

I. Call to Order

Robin Strader called to order the regular meeting of the Kentucky Board of Certification of Wastewater & Drinking Water System Operators at 1:07 p.m. EDT, on December 16, 2025, in Frankfort, Kentucky.

II. Roll Call

Robin Strader conducted a roll call for the attendees. The following persons were present:
Robin Strader, Chairperson
Jason Marion, Vice Chairperson
John Cruse
Carl Groce
Paul Greathouse
Samantha Chisley
Mitzi Delius

Jessica Wilhoite, Certification & Licensing Branch (CLB)
Veronica Roland, CLB

Guests
Katie Tucker, Certification & Licensing Branch (CLB)
Rich Seiler, Certification & Licensing Branch (CLB)
Donna McNeil, University of Kentucky, (UK)

III. Introduction of Guests and Guest Comments

Katie Tucker, CLB, Rich Seiler, CLB, and Donna McNeil, UK, were introduced and welcomed to the meeting.

IV. Approval of Minutes from Last Meeting

Jason Marion entered a motion to approve the minutes as presented for the November 20, 2025, regular board meeting. John Cruse seconded the motion, and the motion carried.

V. New Business

1. Exam and Reciprocity Requests (Addendum 1)
2. John Cruse entered a motion to release today's exam requests and list of approved trainings (Addendum 2). Paul Greathouse seconded the motion, and the motion carried. Robin Strader abstained from the vote.

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VI. Unfinished Business

No unfinished business.

VII. Communication and Announcements

A financial summary of the wastewater certification account and drinking water certification account was distributed to the board members in their packets for their information.

Katie Tucker gave an update on the Certification and Licensing Branch's new exam grading software and possible process changes.

VIII. Executive Session

No executive session.

IX. Adjournment

Jason Marion entered a motion to adjourn the meeting. Carl Groce seconded the motion, and the motion carried. The meeting adjourned at 1:54 p.m. EDT.

Minutes submitted by: Veronica Roland

Minutes approved by: TH/MD