

# APPROVED

## ***Kentucky Board of Certification of Wastewater and Drinking Water System Operators***

### ***Meeting Minutes***

**March 18, 2025**

#### **I. Call to Order**

Robin Strader called to order the regular meeting of the Kentucky Board of Certification of Wastewater & Drinking Water System Operators at 1:09 p.m. EDT, on March 18, 2025, in Frankfort, Kentucky and via Zoom.

#### **II. Roll Call**

Robin Strader conducted a roll call for the attendees. The following persons were present:

Robin Strader, Chairperson  
Jason Marion, Vice Chairperson  
Derek Bozzell, Cabinet Representative  
John Cruse  
Carl Groce

Jessica Wilhoite, Certification & Licensing Branch (CLB)  
Veronica Roland, CLB

#### **Guests**

Donna McNeil, University of Kentucky (UK)  
Adam Scott, KY Water and Wastewater Operators Assoc (KWWOA)

#### **III. Introduction of Guests and Guest Comments**

Donna McNeil, UK, and Adam Scott, KWWOA, were introduced and welcomed to the meeting.

#### **IV. Approval of Minutes from Last Meeting**

Carl Groce entered a motion to approve the minutes as presented for the February 18, 2025, regular board meeting. John Cruse seconded the motion, and the motion carried.

#### **V. New Business**

- a) Exam and Reciprocity Requests (Addendum 1)
- b) Jason Marion entered a motion to release today's exam requests and list of approved trainings (Addendum 2). John Cruse seconded the motion, and the motion carried.

#### **VI. Unfinished Business**

- a) Training Manual Update: Donna McNeil and Jessica Wilhoite updated the board on the status of the manuals.

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- b) Voluntary Accreditation for Supervisors Standards – Jessica Wilhoite discussed with the board members their suggestions for the Voluntary Accreditation for Supervisors Standards certification in HB40.

### **VII. Communication and Announcements**

A financial summary of the wastewater certification account and drinking water certification account was distributed to the board members in their packets for their information.

Jessica gave a general update on the Certification and Licensing Branch.

### **VIII. Executive Session**

No executive session.

### **IX. Adjournment**

Jason Marion entered a motion to adjourn the meeting. John Cruse seconded the motion, and the motion carried. The meeting adjourned at 2:04 p.m. EDT.

Minutes submitted by: Veronica Roland

Minutes approved by: JC/CG

| AI ID  | AI Name             | License Requested  | Reciprocity | State | Determination                   | Comments | 1st | 2nd | Motion Passed |
|--------|---------------------|--------------------|-------------|-------|---------------------------------|----------|-----|-----|---------------|
| 117302 | Donald W Dennis     | DW Distribution IV | N           |       | Approved                        |          | RS  | JM  | Y             |
| 166687 | Kyle A Burke        | DW Distribution IV | N           |       | Approved                        |          | RS  | JM  | Y             |
| 185044 | Chad M Lancaster    | DW Distribution IV | N           |       | J. Cruse abstained.<br>Approved |          | JM  | CG  | Y             |
| 183409 | Cody D Collins      | DW Distribution IV | N           |       | Approved                        |          | JM  | JC  | Y             |
| 185424 | Jason A Setzer      | DW Distribution IV | N           |       | J. Cruse abstained.<br>Approved |          | RS  | JM  | Y             |
| 185429 | Blake A Prather     | DW Distribution IV | N           |       | J. Cruse abstained.<br>Approved |          | RS  | JM  | Y             |
| 185199 | Austin James Mielke | DW Treatment IIIA  | Y           | CA    | Approved                        |          | JM  | JC  | Y             |
| 81581  | Sarah D Griffith    | WW Treatment IV    | N           |       | Approved                        |          | JM  | JC  | Y             |
| 183900 | Michael T Overturf  | WW Treatment IV    | N           |       | Approved                        |          | JM  | JC  | Y             |
| 163576 | Shawn D Conley      | WW Treatment IV    | N           |       | Approved                        |          | RS  | JM  | Y             |

| March                                |   |  | List of Approved Trainings |                   | Addendum 2        |  |
|--------------------------------------|---|--|----------------------------|-------------------|-------------------|--|
| AI#                                  | Training Provider                           | Name of Training                                       | Date                       | Hours Requested   | Hours Approved    |  |
| Wastewater Trainings                 |   |  |                            |                   |                   |  |
| 108571                               | KY Rural Water Assoc                        | Wastewater Certification School                        | 2/3/2025                   | 18.0              | 18.0              |  |
| 8235                                 | Louisville & Jefferson Co MSD               | CSO & Siphon Preventive Maintenance Training           | 1/31/2025                  | 1.0               | 1.0               |  |
| 8235                                 | Louisville & Jefferson Co MSD               | Morris Forman Emergency Spill Response                 | 1/31/2025                  | 1.0               | 1.0               |  |
| 8235                                 | Louisville & Jefferson Co MSD               | Progressive Cavity Pump Operation & Maintenance        | 1/31/2025                  | 1.5               | 1.5               |  |
| 108606                               | Clean Water Professionals                   | Wastewater Treatment Certification School              | 3/25/2025                  | 16.0              | 16.0              |  |
| 114245                               | Wastewater Operations LLC                   | Wastewater Refresher                                   | 2/27/2025                  | 16.0              | 16.0              |  |
| WW/DW Combined Trainings             |   |  |                            |                   |                   |  |
| 108571                               | KY Rural Water Assoc                        | CE for Operators - Gilbertsville                       | 3/4/2025                   | WW 9.0<br>DW 12.0 | WW 9.0<br>DW 12.0 |  |
| 133635                               | BL Anderson Company Inc                     | Partners in Progress                                   | 3/5/2025                   | 4.5               | 4.5               |  |
| 108581                               | Russ & Associates                           | 10th Annual Water & Wastewater Operator Training       | 3/18/2025                  | 12.0              | 12.0              |  |
| 108569                               | Kentucky League of Cities                   | Disaster Responsibilities for Utilities                | 3/7/2025                   | 1.0               | 1.0               |  |
| 185250                               | Kentucky 811                                | Kentucky 811 - Dig Law and Safe Digging Practices      | 2/17/2025                  | 2.0               | 2.0               |  |
| 108617                               | Kentucky Rural Community Assistance Program | Small System Water Wastewater Training                 | 3/19/2025                  | 6.0               | 6.0               |  |
| Drinking Water Trainings             |   |  |                            |                   |                   |  |
| 133858                               | UK KY Water Resources Research Institute    | AWWA Water Audit Workshop                              | 1/31/2025                  | 6.0               | 6.0               |  |
| 133858                               | UK KY Water Resources Research Institute    | Sustainable Management of Rural and Small Water System | 1/31/2025                  | 6.0               | 6.0               |  |
| 133858                               | UK KY Water Resources Research Institute    | Hydraulic Modeling                                     | 1/31/2025                  | 3.0               | 3.0               |  |
| 2485                                 | Northern KY Water District                  | OSHA Training  | 2/13/2025                  | 10.0              | 9.5               |  |
| 175355                               | Stoll Keenon Ogden PLLC                     | Northern Kentucky Water Training 2025                  | 4/3/2025                   | 6.0               | 6.0               |  |
| 108571                               | KY Rural Water Assoc                        | CE for Water Operators-Oldham Co.                      | 3/19/2025                  | 12.0              | 12.0              |  |
| Certified Training Provider Approval |   |  |                            |                   |                   |  |
| AI #                                 | Training Provider                           | Approval Expires                                       |                            |                   |                   |  |