

# Cover Letter for a Letter of Credit for Closure, Corrective Action, and/or Postclosure Care

Director  
Division of Waste Management  
Department for Environmental Protection  
Energy and Environment Cabinet  
Frankfort, Kentucky 40601

Dear Director:

The owner or operator identified below has obtained Letter of Credit number \_\_\_\_\_  
*(insert number)*

issued by \_\_\_\_\_ on \_\_\_\_\_  
*(insert name of issuing institution)* *(insert date of letter of credit)*

to provide financial assurance for the following \_\_\_\_\_ :  
*(insert as appropriate either "facility" or "facilities")*

_____	_____
<i>(insert EPA Identification Number)</i>	<i>(insert EPA Identification Number)</i>
_____	_____
<i>(insert name of the facility)</i>	<i>(insert name of the facility)</i>
_____	_____
<i>(insert street address of the facility)</i>	<i>(insert street address of the facility)</i>
_____	_____
<i>(insert town, state and ZIP code of the facility)</i>	<i>(insert town, state and ZIP code of the facility)</i>
_____	_____
<i>(insert current closure cost estimate)</i>	<i>(insert current closure cost estimate)</i>
_____	_____
<i>(insert current Corrective Action cost estimate)</i>	<i>(insert current postclosure cost estimate)</i>

The owner or operator of the above facility is:

\_\_\_\_\_

*(insert name of owner or operator)*

\_\_\_\_\_

\_\_\_\_\_

*(insert headquarters street address)*

\_\_\_\_\_

*(insert town, state and ZIP code)*

Sincerely,

---

*(insert signature of owner or operator)*

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*(Name, typed)*

---

*(Title, typed)*

---

*(insert date this cover letter is signed)*

# Irrevocable Standby Letter of Credit For Closure, Corrective Action, And/Or Postclosure Care

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*(Name and address of issuing institution)*

Director  
Division of Waste Management  
Department for Environmental Protection  
Energy and Environment Cabinet  
Frankfort, Kentucky 40601

Dear Director:

We hereby establish our Irrevocable Standby Letter of Credit No. \_\_\_\_\_ in favor of the Director of the Division of Waste Management in the Energy and Environment Cabinet, hereinafter the Director, at the request and for the account of \_\_\_\_\_

\_\_\_\_\_  
*(Owner's or operator's name and address)*

up to aggregate amount of \_\_\_\_\_ U.S. dollars,  
*(in words)*

\$ \_\_\_\_\_, available upon presentation of:  
*(in numbers)*

- (1) Your sight draft, bearing reference to this Letter of Credit No. \_\_\_\_\_, and
- (2) Your signed statement reading as follows: "I certify that the amount of the draft is payable pursuant to the regulations issued under the authority of the Kentucky Revised Statutes Chapter 224."

This Letter of Credit is effective as of \_\_\_\_\_ and shall expire on \_\_\_\_\_,  
*(date)* *(date at least one year later)*

but such expiration date shall be automatically extended for a period of \_\_\_\_\_  
*(insert period of at least one year)*

On \_\_\_\_\_ and on each successive expiration date, unless, at least 120 days before the  
*(expiration date)*

current expiration date, we notify both you and \_\_\_\_\_  
*(owner's or operator's name)*

by certified mail that we have decided not to extend the Letter of Credit beyond the current expiration date. In the event you are so notified, any unused portion of the credit shall be available upon presentation of your sight draft for 120 days after the date of receipt of the notification by both you and \_\_\_\_\_  
*(owner's or operator's name)*

as shown on the signed return receipts.

Whenever this Letter of Credit is drawn on under and in compliance with the terms of this credit, we shall duly honor such draft upon presentation to us, and we shall deposit the amount of the draft directly into the standby trust fund of \_\_\_\_\_ in accordance with your instructions.  
*(owner's or operators name)*

We certify that the wording of this Letter of Credit is identical to the wording specified in 401 KAR 39:090 as such regulations were constituted on the date shown immediately below.

\_\_\_\_\_  
*(Signature of official of issuing institution)*

\_\_\_\_\_  
*(Signature of official of issuing institution)*

\_\_\_\_\_  
*(Title of official of issuing institution)*

\_\_\_\_\_  
*(Title of official of issuing institution)*

\_\_\_\_\_  
*(Date)*

\_\_\_\_\_  
*(Date)*

This credit is subject to

\_\_\_\_\_  
*(insert "the most recent edition of the Uniform Customs and  
Practice for Documentary Credits, published by the International  
Chamber of Commerce," or the "Uniform Commercial Code")*

DWM-6035D

*(Note: The Trust Agreement, language from template DWM-6035A, and the Cover letter for a Letter of Credit For Closure and/or Postclosure Care required by 401 KAR 39:090 must be submitted with this form.)*

# TRUST AGREEMENT FOR CLOSURE AND POSTCLOSURE ASSURANCE

Trust Agreement, the "Agreement," entered into as of \_\_\_\_\_ by and between  
(date)

\_\_\_\_\_, a \_\_\_\_\_,  
(name of owner or operator) (Name of State) (insert "corporation," "partnership,"  
"association," or "proprietorship")

the "Grantor," and \_\_\_\_\_,  
(name of corporate trustee) (insert "incorporated in the State of  
" or "a national bank")

the "Trustee."

Whereas, the Kentucky Energy and Environment Cabinet (the Cabinet), an agency of the Commonwealth of Kentucky, has established certain regulations applicable to the Grantor, requiring that an owner or operator of a hazardous waste site or facility shall provide assurance that funds will be available when needed for closure or postclosure care of the facility,

Whereas, the Grantor has elected to establish a trust to provide all or part of such financial assurance for the facilities identified herein,

Whereas, the Grantor, acting through its duly authorized officers, has selected the Trustee to be the trustee under this Agreement, and the Trustee is willing to act as trustee,

Now, Therefore, the Grantor and the Trustee agree as follows:

## **Section 1. Definitions.** As used in this Agreement:

(a) The term "Grantor" means the owner or operator who enters into this Agreement and any successors or assigns of the Grantor.

(b) The term "Trustee" means the Trustee who enters into this agreement and any successor Trustee.

**Section 2. Identification of Facilities and Cost Estimates.** This Agreement pertains to the facilities and cost estimates identified on attached Schedule A (*on Schedule A, for each facility list the EPA Identification Number, name, address, and the current closure and/or postclosure cost estimates, or portions thereof, for which financial assurance is demonstrated by this Agreement*).

**Section 3. Establishment of Fund.** The Grantor and the Trustee hereby establish a trust fund, the "Fund," for the benefit of the Cabinet. The Grantor and the Trustee intend that no third party have access to the Fund except as herein provided. The Fund is established initially as consisting of the property, which is acceptable to the Trustee, described in Schedule B attached hereto. Such property and any other property subsequently transferred to the Trustee is referred to as the Fund, together with all earnings and profits thereon, less any payments or distributions made by the Trustee pursuant to this Agreement. The Fund will be held by the Trustee, IN TRUST, as hereinafter provided. The Trustee shall not be responsible nor shall it undertake any responsibility for the amount or adequacy of, nor any duty to collect from the Grantor, any payments necessary to discharge any liabilities of the Grantor established by the Cabinet.

**Section 4. Payment for Closure and Postclosure Care.** The Trustee shall make such payments from the Fund as the Director of the Division of Waste Management in the Kentucky Energy and Environment Cabinet, hereinafter the Director of the Division, shall direct, in writing, to provide for the payment of the costs of closure and/or postclosure care of the facilities covered by this Agreement. The Trustee shall reimburse the Grantor or other persons as specified by the Director of the Division from the Fund for closure and post-closure expenditures in such amounts as the Director of the Division shall direct in writing. In addition, the Trustee shall refund to the Grantor such amounts as the Director of the Division specifies in writing. Upon refund, such funds shall no longer constitute part of the Fund as defined herein.

**Section 5. Payments Comprising the Fund.** Payments made to the Trustee for the Fund shall consist of cash or securities acceptable to the Trustee.

**Section 6. Trustee Management.** The Trustee shall invest and reinvest the principal and income of the Fund and keep the Fund invested as a single fund, without distinction between principal and income, in accordance with general investment policies and guidelines which the Grantor may communicate in writing to the Trustee from time to time, subject, however, to the provisions of this Section. In investing, reinvesting, exchanging, selling, and managing the Fund, the Trustee shall discharge his duties with respect to the Trust Fund solely in the interest of the beneficiary and with the care, skill, prudence, and diligence under the circumstances then prevailing which persons of prudence, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of a like character and with like aims; except that:

(a) Securities or other obligations of the Grantor, or any other owner or operator of the facilities, or any of their affiliates as defined in the Investment Company Act of 1940, as amended, 15 U.S.C. 80a-2.(a), shall not be acquired or held, unless they are securities or other obligations of the Federal or a State government;

(b) The Trustee is authorized to invest the Fund in time or demand deposits of the Trustee, to the extent insured by an agency of the Federal or State government; and

(c) The Trustee is authorized to hold cash awaiting investment or distribution uninvested for a reasonable time and without liability for the payment of interest thereon.

**Section 7. Commingling and Investment.** The Trustee is expressly authorized in its discretion:

(a) To transfer from time to time any or all of the assets of the Fund to any common, commingled or collective trust fund created by the Trustee in which the Fund is eligible to participate, subject to all of the provisions thereof, to be commingled with the assets of other trusts participating therein; and

(b) To purchase shares in any investment company registered under the Investment Company Act of 1940, 15 U.S.C. 80a1 et seq., including one which may be created, managed, underwritten, or to which investment advice is rendered or the shares of which are sold by the Trustee. The Trustee may vote such shares in its discretion.

**Section 8. Express Powers of Trustee.** Without in any way limiting the powers and discretions conferred upon the Trustee by the other provisions of this Agreement or by law, the Trustee is expressly authorized and empowered:

(a) To sell, exchange, convey, transfer or otherwise dispose of any property held by it, by public or private sale. No person dealing with the Trustee shall be bound to see to the application of the purchase money or to inquire into the validity or expediency of any such sale or other disposition;

(b) To make, execute, acknowledge and deliver any and all documents of transfer and conveyance and any and all other instruments that may be necessary or appropriate to carry out the powers herein granted;

(c) To register any securities held in the Fund in its own name or in the name of a nominee and to hold any security in bearer form or in book entry, or to combine certificates representing such securities with certificates of the same issue held by the Trustee in other fiduciary capacities, or to deposit or arrange for the deposit of such securities in a qualified central depository even though, when so deposited, such securities may be merged and held in bulk in the name of the nominee of such depository with other securities deposited therein by another person, or to deposit or arrange for the deposit of any securities issued by the United States Government, or any agency or instrumentality thereof, with a Federal Reserve bank, but the books and records of the Trustee shall at all times show that all such securities are part of the Fund;

(d) To deposit any cash in the fund in interest-bearing accounts maintained or savings certificates issued by the Trustee, in its separate corporate capacity, or in any other banking institution affiliated with the Trustee, to the extent insured by an agency of the federal or state government; and

(e) To compromise or otherwise adjust all claims in favor of or against the Fund.

**Section 9. Taxes and Expenses.** All taxes of any kind that may be assessed or levied against or in respect of the Fund and all brokerage commissions incurred by the Fund shall be paid from the Fund. All other expenses incurred by the Trustee in connection with the administration of this Trust, including fees for legal services rendered to the Trustee, the compensation of the Trustee to the extent not paid directly by the Grantor, and all other proper charges and disbursements of the Trustee shall be paid from the Fund.

**Section 10. Annual Valuation.** The Trustee shall annually, at least thirty (30) days prior to the anniversary date of establishment of the Fund, furnish to the Grantor and to the Director of the Division a statement confirming the value of the Trust. Any securities in the Fund shall be valued at market value as of no more than sixty (60) days prior to the anniversary date of establishment of the Fund. The failure of the Grantor to object in writing to the Trustee within ninety (90) days after the statement has been furnished to the Grantor and the Director of the Division shall constitute a conclusively binding assent by the Grantor, barring the Grantor from asserting any claim or liability against the Trustee with respect to matters disclosed in the statement.

**Section 11. Advice of Counsel.** The Trustee may from time to time consult with counsel, who may be counsel to the Grantor, with respect to any question arising as to the construction of this Agreement or any action to be taken hereunder. The Trustee will be fully protected, to the extent permitted by law, in acting upon the advice of counsel.

**Section 12. Trustee Compensation.** The Trustee shall be entitled to reasonable compensation for its services as agreed upon in writing from time to time with the Grantor.

**Section 13. Successor Trustee.** The Trustee may resign or the Grantor may replace the Trustee, but such resignation or replacement shall not be effective until the Grantor has appointed a successor Trustee and his successor accepts the appointment. The successor Trustee shall have the same powers and duties as those conferred upon the Trustee hereunder. Upon the successor Trustee's acceptance of the appointment, the Trustee shall assign, transfer, and pay over to the successor Trustee the funds and properties then constituting the Fund. If for any reason the Grantor cannot or does not act in the event of the resignation of the Trustee, the Trustee may apply to a court of competent jurisdiction for the appointment of a successor Trustee or for instructions. The successor Trustee shall specify the date on which it assumes administration of the Trust in a writing sent to the Grantor, the Director of the Division and the present Trustee by certified mail ten (10) days before such change becomes effective. Any expenses incurred by the Trustee as a result of any of the acts contemplated by this Section will be paid as provided in Section 9.

**Section 14. Instructions to the Trustee.** All orders, requests and instructions by the Grantor to the Trustee shall be in writing, signed by such persons as are designated in the attached Exhibit A or such other designees as the Grantor may designate by amendment to Exhibit A. The Trustee shall be fully protected in acting without inquiry in accordance with the Grantor's orders, requests and instructions. All orders, requests, and instructions by the Director of the Division to the Trustee shall be in writing, signed by the Director of the Division, and the Trustee shall act and shall be fully protected in acting in accordance with such orders, requests, and instructions. The Trustee shall have the right to assume, in the absence of written notice to the contrary, that no event constituting a change or a termination of the authority of any person to act on behalf of the Grantor or the Cabinet hereunder has occurred. The Trustee shall have no duty to act in the absence of such orders, requests, and instructions from the Grantor and/or the Cabinet, except as provided for herein.

**Section 15. Notice of Nonpayment.** The Trustee shall notify the Grantor and the Director of the Division by certified mail within ten (10) days following the expiration of the thirty (30) day period after the anniversary of the establishment of the Trust, if no payment is received from the Grantor during that period. After the pay-in period is completed, the Trustee shall not be required to send a notice of nonpayment.

**Section 16. Amendment of Agreement.** This Agreement may be amended by an instrument in writing executed by the Grantor, the Trustee, and the Director of the Division or by the Trustee and the Director of the Division if the Grantor ceases to exist.

**Section 17. Irrevocability and Termination.** Subject to the right of the parties to amend this Agreement as provided in Section 16, this Trust shall be irrevocable and shall continue until terminated at the written agreement of the Grantor, the Trustee, and the Director of the Division, or by the Trustee and the Director of the Division, if the Grantor ceases to exist. Upon termination of the Trust, all remaining Trust property, less final trust administration expenses, shall be delivered to the Grantor.

**Section 18. Immunity and Indemnification.** The Trustee shall not incur personal liability of any nature in connection with any act or omission, made in good faith, in the administration of this Trust, or in carrying out any directions by the Grantor or the Director of the Division issued in accordance with this Agreement. The Trustee shall be indemnified and saved harmless by the Grantor or from the Trust Fund, or both, from and against any personal liability to which the Trustee may be subjected by reason of any act or conduct in its official capacity, including all expenses reasonably incurred in its defense in the event the Grantor fails to provide such defense.

**Section 19. Choice of Law.** This Agreement shall be administered, construed, and enforced according to the laws of the Commonwealth of Kentucky.

**Section 20. Interpretation.** As used in this Agreement, words in the singular include the plural and words in the plural include the singular. The descriptive headings for each Section of this Agreement shall not affect the interpretation or the legal efficacy of this Agreement.

In Witness Whereof the parties have caused this Agreement to be executed by their respective officers duly authorized and their corporate seals to be hereunto affixed and attested as of the date first above written. The parties below certify that the wording of this Agreement is identical to the wording as specified in 401 KAR 39:090 as such regulations were constituted on the date first above written.

By \_\_\_\_\_  
*(Signature of Grantor)*

\_\_\_\_\_  
*(Title)*

Attest: \_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Title)*

*(Seal)*

By \_\_\_\_\_  
*(Signature of Trustee)*

\_\_\_\_\_  
*(Title)*

Attest: \_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Title)*

*(Seal)*

# Certification of Acknowledgement

Commonwealth of Kentucky \_\_\_\_\_ County of \_\_\_\_\_  
*(if not in Kentucky, insert State)* *(insert name of county)*

On this \_\_\_\_\_ before me personally came \_\_\_\_\_  
*(date)* *(owner or operator)*

to me known, who, being by me duly sworn, did depose and say that she/he resides at

\_\_\_\_\_,  
*(address)*

that she/he is \_\_\_\_\_ of \_\_\_\_\_,  
*(title)* *(corporation)*

the corporation described in and which executed the above instrument; that she/he knows the seal of said corporation; that the seal affixed to such instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; and that she/he signed her/his name thereto by like order.

\_\_\_\_\_  
*(Signature of Notary Public)*

\_\_\_\_\_  
*(Date Notary Public Commission Expires)*

*(Seal of Notary Public)*

# Trust Fund Schedule A

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*(EPA Identification Number)*

---

*(Facility Name)*

---

*(Street Name)*

---

*(City, State, Zip)*

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*(Closure Cost Estimate)*

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*(Postclosure Cost Estimate)*

# Trust Fund Schedule B

The fund consists of \$ \_

# **Trust Fund Exhibit A**

The following is a list of all persons who are authorized by the Grantor to give orders, requests and instructions to the Trustee: