

Groundwater, Surface Water, Statistical Analysis, and Operating Report eForm Guidance Document

This eForm may be used by a permittee for the submittal of Groundwater, Surface Water, Statistical Analysis, and Operating (GW SW ST OP) Reports pursuant to 401 KAR Chapters 45, 47, and 48.

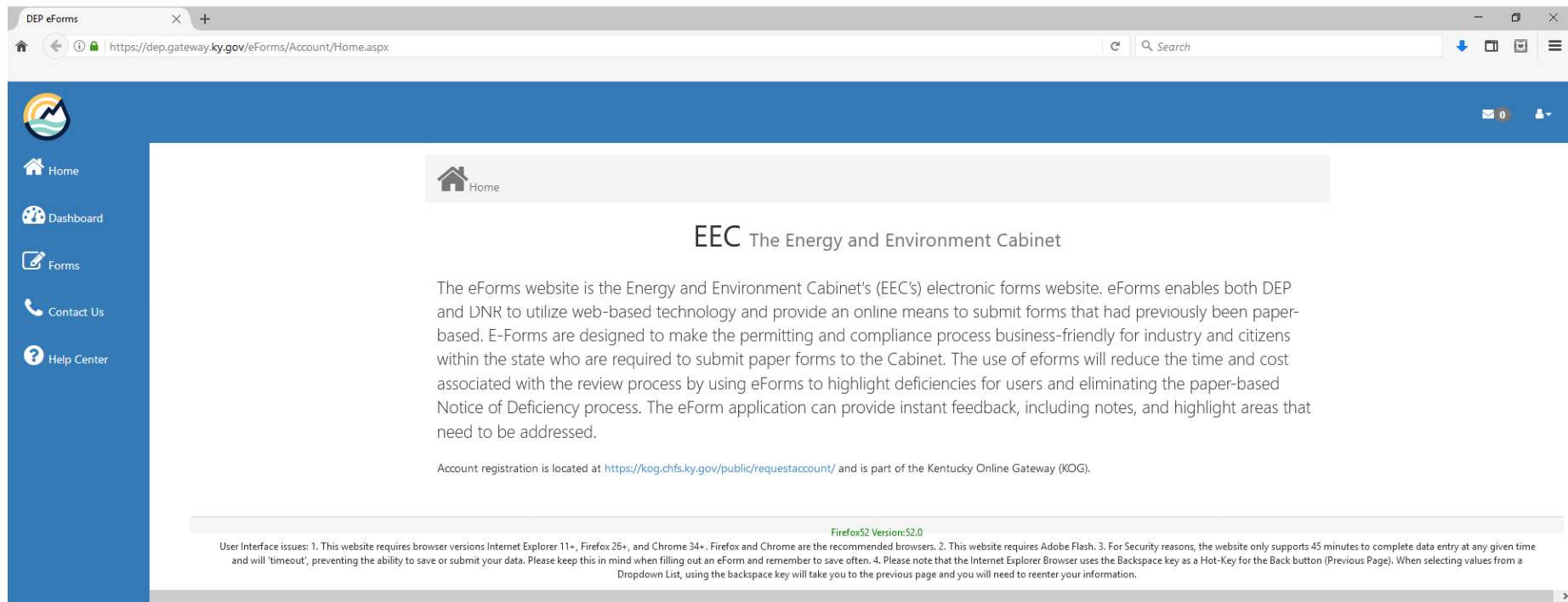
Please do **NOT** include the waste quantity report (WQR) with the GW SW ST OP Report eForm. WQRs are the waste tonnage reports using the DEP 7046-Q form and are the basis for the Environmental Remediation Fee. Hopefully, an eForm will be available soon for WQRs.

Pin Number

To obtain a pin number for the eForm, please contact Jamie Nielsen at (502) 782-6426.

How to get started

The link to our eForm page is here: <https://dep.gateway.ky.gov/eForms/Account/Home.aspx>



The screenshot shows a web browser window with the address bar displaying <https://dep.gateway.ky.gov/eForms/Account/Home.aspx>. The website has a blue header and a left-hand navigation menu with icons for Home, Dashboard, Forms, Contact Us, and Help Center. The main content area features a 'Home' button, the EEC logo, and the text: 'EEC The Energy and Environment Cabinet'. Below this, a paragraph explains that the eForms website is the EEC's electronic forms website, designed to make the permitting and compliance process business-friendly. A note at the bottom states that account registration is located at <https://kog.chfs.ky.gov/public/requestaccount/>. At the very bottom, there is a small green text box indicating 'Firefox52 Version:52.0' and a detailed 'User Interface issues' section.

Account registration is located at <https://kog.chfs.ky.gov/public/requestaccount/> and is part of the Kentucky Online Gateway (KOG).

Firefox52 Version:52.0

User Interface issues: 1. This website requires browser versions Internet Explorer 11+, Firefox 26+, and Chrome 34+. Firefox and Chrome are the recommended browsers. 2. This website requires Adobe Flash. 3. For Security reasons, the website only supports 45 minutes to complete data entry at any given time and will 'timeout', preventing the ability to save or submit your data. Please keep this in mind when filling out an eForm and remember to save often. 4. Please note that the Internet Explorer Browser uses the Backspace key as a Hot-Key for the Back button (Previous Page). When selecting values from a Dropdown List, using the backspace key will take you to the previous page and you will need to reenter your information.

New Account Set-Up

The page shown below is here: <https://dep.gateway.ky.gov/eForms/Account/Home.aspx>

Home

Dashboard

Forms

Contact Us

Help Center

Home

EEC The Energy and Environment Cabinet

The eForms website is the Energy and Environment Cabinet's (EEC's) electronic forms website. eForms enables both DEP and DNR to utilize web-based technology and provide an online means to submit forms that had previously been paper-based. E-Forms are designed to make the permitting and compliance process business-friendly for industry and citizens within the state who are required to submit paper forms to the Cabinet. The use of eforms will reduce the time and cost associated with the review process by using eForms to highlight deficiencies for users and eliminating the paper-based Notice of Deficiency process. The eForm application can provide instant feedback, including notes, and highlight areas that need to be addressed.

Account registration is located at <https://kog.dhs.ky.gov/public/requestaccount/> and is part of the Kentucky Online Gateway (KOG).

Firefox52 Version:52.0

User Interface issues: 1. This website requires browser versions Internet Explorer 11+, Firefox 26+, and Chrome 34+. Firefox and Chrome are the recommended browsers. 2. This website requires Adobe Flash. 3. For Security reasons, the website only supports 45 minutes to complete data entry at any given time and will 'timeout', preventing the ability to save or submit your data. Please keep this in mind when filling out an eForm and remember to save often. 4. Please note that the Internet Explorer Browser uses the Backspace key as a Hot-Key for the Back button (Previous Page). When selecting values from a Dropdown List, using the backspace key will take you to the previous page and you will need to reenter your information.

Please complete your Kentucky Online Gateway Profile

If you already have an existing Kentucky Online Gateway (KOG) Account, please click [here](#) to reset your password OR click on the Cancel button below to log into your account.

Please fill out the form below and click **Sign Up** when finished.
All fields with * are required.

* First Name	Middle Name	* Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
* E-Mail Address		* Verify E-Mail Address
<input type="text"/>		<input type="text"/>
* Password		* Verify Password
<input type="text"/>		<input type="text"/>
Mobile Phone	Language Preference	
<input type="text"/>	English	
Street Address 1	Street Address 2	
<input type="text"/>	<input type="text"/>	
City	State	Zip Code
<input type="text"/>	Kentucky	<input type="text"/>
Question	* Answer	
In what city were you born? (Enter full name of city only)	<input type="text"/>	
Question	* Answer	
What was the name of your first pet?	<input type="text"/>	

eForm Submittal

The page shown below is here: <https://dep.gateway.ky.gov/eForms/Account/Home.aspx>

The screenshot shows a web browser window with the address bar displaying <https://dep.gateway.ky.gov/eForms/Account/Home.aspx>. The page features a blue header and a left-hand navigation menu. The menu items are: Home, Dashboard, Forms (circled in red), Contact Us, and Help Center. The main content area has a white background with a blue header bar containing a home icon and the word "Home". Below this, the heading "EEC The Energy and Environment Cabinet" is displayed. The main text describes the eForms website as the Energy and Environment Cabinet's (EEC's) electronic forms website, designed to reduce the time and cost of the permitting and compliance process. A footer section contains a "User Interface issues" notice and a "Firefox52 Version:52.0" label.

Home

EEC The Energy and Environment Cabinet

The eForms website is the Energy and Environment Cabinet's (EEC's) electronic forms website. eForms enables both DEP and DNR to utilize web-based technology and provide an online means to submit forms that had previously been paper-based. E-Forms are designed to make the permitting and compliance process business-friendly for industry and citizens within the state who are required to submit paper forms to the Cabinet. The use of eforms will reduce the time and cost associated with the review process by using eForms to highlight deficiencies for users and eliminating the paper-based Notice of Deficiency process. The eForm application can provide instant feedback, including notes, and highlight areas that need to be addressed.

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Find Groundwater, Surface Water, Statistical Analysis, and Operating Report eForm

List of available eForms:

Drag a column header and drop it here to group by that column



Add Form	Form Name	Division	Department	Form Id
	<input type="text"/>	<input type="text"/>	DEP	<input type="text"/> ▼
+	Certified Sewerline Extension Form ▶	Division of Water	DEP	27
+	DAQ Field Operations Branch Electronic Submittal ▶	Division of Air Quality	DEP	34
+	DAQ Permit Application Electronic Submittal ▶	Division of Air Quality	DEP	54
+	DAQ Source Sampling Section Electronic Submittal ▶	Division of Air Quality	DEP	32
+	DCA Application for Reciprocity ▶	Division of Compliance Assistance	DEP	20
+	DCA Registration Form For Exams and Training ▶	Division of Compliance Assistance	DEP	18
+	DCA Registration Form For Exams and Training (Solid Waste) ▶	Division of Compliance Assistance	DEP	25



Department	Form Id
DEP	52
DEP	27
DEP	34
DEP	54
DEP	32
DEP	20
DEP	18
DEP	25

- NoFilter
- EqualTo**
- NotEqualTo
- GreaterThan
- LessThan
- GreaterThanOrEqualTo
- LessThanOrEqualTo
- Between
- NotBetween
- IsNull
- NotIsNull

Add a Form

Drag a column header and drop it here to group by that column

Add Form	Form Name	Division	Department	Form Id
	<input type="text"/>	<input type="text"/>	DEP	52 
	Groundwater and Surface Water Monitoring, Statistical Analysis, and Operating Reporting Form	Division of Waste Management	DEP	52

Form		
	<input type="text"/>	<input type="text"/>
	Groundwater and Surface Water Monitoring, Statistical Analysis, and Operating Reporting Form  <p>Please use this eForm to submit the groundwater, surface water, statistical, and/or operational report(s) to the Division of Waste Management. Please do not include waste quantity data; for waste quantity reports, please use the Solid Waste Quarterly Waste Quantity Report eForm.</p> <p>The report requires the use of a pin number. To obtain a valid pin number, please contact Jamie Nielsen in the Solid Waste Branch at Jamie.Nielsen@ky.gov or at (502)782-6426.</p>	Division of Was

Complete the eForm

Upon entry of the Agency Interest ID, several fields (some facility information and permittee information) will pre-populate. Please notify the Solid Waste Branch if the information appears to be inaccurate.

Agency Interest ID:(*) Agency Interest ID	Facility Name: Facility Name	County: County	
Facility Address: Physical Address	City: City	State: State Code	Zip: Zip
Submittal Type(s):(*) <input type="checkbox"/> Groundwater <input type="checkbox"/> Surface Water <input type="checkbox"/> Statistics <input type="checkbox"/> Operating Report - This may include Methane Monitoring, Leachate Quantity and Analysis, Construction Activities, Cover Requirements, or additional information specific to the facility.			Year(*) 2018
Report Type:(*)	Report for the Months of(*) Jan, Feb, Mar, Apr, May, Jun		

PERMITTEE & CONTACT PERSON INFORMATION

Upload the Attachments

Attachments should be a single PDF file.

ATTACHMENTS	
<p>Part 1: Transmittal and Table of Contents: This pdf file may include:</p> <ol style="list-style-type: none">1) Transmittal letter and/or cover page2) Table of contents	<input type="button" value="Upload file"/>
<p>Part 2: Operational Report, as applicable: This pdf file may include:</p> <ol style="list-style-type: none">1) Summary of construction activities2) Description of compliance with cover requirements3) Methane monitoring4) Leachate quantity and concentration and method of disposal5) Site specific operational information	<input type="button" value="Upload file"/>
<p>Part 3: Monitoring Summary, Narrative, and Maps, as applicable: This pdf file may include:</p> <ol style="list-style-type: none">1) Narrative of monitoring activities completed, include monitoring and sampling procedures (and purge methods) and a summary of the results2) Surface water sampling location map3) Groundwater well location map (separated by aquifer or aquifer zone)4) Groundwater flow rate and direction (separated by aquifer or aquifer zone)5) Potentiometric map(s)	<input type="button" value="Upload file"/>
<p>Part 4: Groundwater and Surface Water Data, as applicable: This pdf file may include:</p> <ol style="list-style-type: none">1) Groundwater data in a table format (include lab sheets and comments)2) Surface water data in a table format (include lab sheets and comments)	<input type="button" value="Upload file"/>
<p>Part 5: Exceedances, Statistics, QA/QC, as applicable: This pdf file may include:</p> <ol style="list-style-type: none">1) Groundwater statistical summary (separated by aquifer or aquifer zone)2) Groundwater statistical analyses and statistician qualification statement3) Notifications of groundwater MCL or statistical exceedances4) Data verification and validation chain of custody sheets5) Professional geologist authorization statement	<input type="button" value="Upload file"/>

Certify the Submittal

To obtain a pin number for the eForm, please contact Jamie Nielsen at (502) 782-6426. Pin numbers will be given only to persons authorized to submit the report(s) pursuant to 401 KAR Chapter 47 or Chapter 45. Authorized persons should not share the pin number with others. If a pin number needs to be updated, please contact Jamie Nielsen at (502) 782-6426.

CERTIFICATION			
<p>Certification statement: This certification clause shall be signed by the responsible person(s) described in 401 KAR 47:160, Section 6(1), and/or (2) and is required by 401 KAR 47:160, Section 6(4), or as described in 401 KAR 45:030, Section 10(1) and/or (2) and is required by 401 KAR 45:030, Section 10(4). This clause may be incorporated into a cover letter and attached to this submission. This clause shall accompany every report/application submitted to this office.</p> <p>I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for such violations.</p>			
Signature:(*) <input type="text" value="Signature"/>	Pin(*) <input type="text" value="PIN"/>	Title:(*) <input type="text" value="Title"/>	
First Name:(*) <input type="text" value="First Name"/>	M.I.: <input type="text" value="MI"/>	Last Name:(*) <input type="text" value="Last Name"/>	
eMail Address:(*) <input type="text" value="eMail Address"/>	Business Phone:(*) <input type="text" value="Phone"/>	Alternate Phone: <input type="text" value="Phone"/>	Signature Date:(*) <input type="text" value="Date"/>
<p>Click to Save Values for Future Retrieval Click to Submit to EEC</p>			