MOR compliance: Improving common problems

Enter the report date as the relevant	
monitoring period for the data as MM/YYYY,	
not the current month Revised 01/0	4/07
(if submitting in March, the monitoring period	
would be February)	
MONTHER OF ENGINEERS TOOL WORLD SYSTEMS	
Indicate one with "X" SURFACE WATER	
Always enter the MONTH & YEAR (mm/yyyyy) GROUNDWATER	
PWSID as KY	
Toffowed by the 7	
KY1234567 CY INTEREST (AI): Water producers enter plant	
SOURCE NAME: ID as A, B, C, etc.	
OPERATOR(S) RESPO If only one plant enter A ERTIFICATION NUMBER	
WTP SHIFT 1:	
WTP SHIFT 2:	
WTP SHIFT 3:	
DISTRIBUTION:	
THIS REPORT MUST BE RECEIVED BY THE DIVISION OF WATER AND APPLICABLE FIELD OFFICE	
NO LATER THAN 10 DAYS AFTER THE END OF THE MONTH.	
TREATMENT PLANTS COMPLETE:	
1. DESIGN CAPACITY (gpm):	
2. TYPE OF FILTRATION USED:	

MOR Compliance

MOR page 7 Distribution

Distribution System Chlorine Residuals

<u>Community Systems: Must report at</u> least one chlorine residual **everyday**

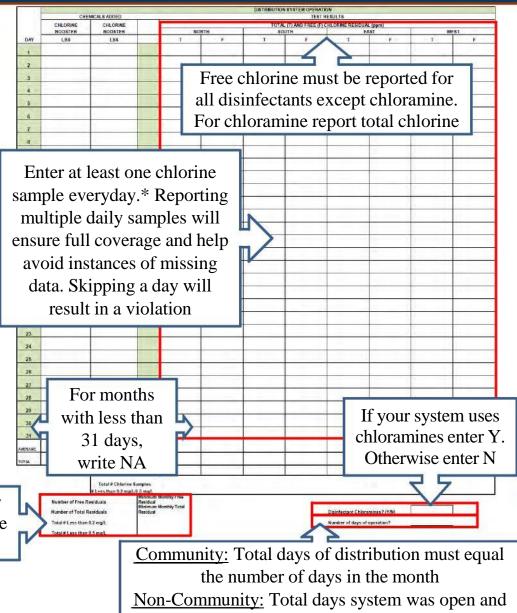
*Non-Community Systems: Must report at least one chlorine residual everyday the system is open and serving water to the public

A system with multiple plants will have the same distribution chlorine residuals for both plants' MORs

If a system purchases both chlorine and chloramine within the same month,

report total chlorine for all samples

Ensure the summary numbers are complete and accurate

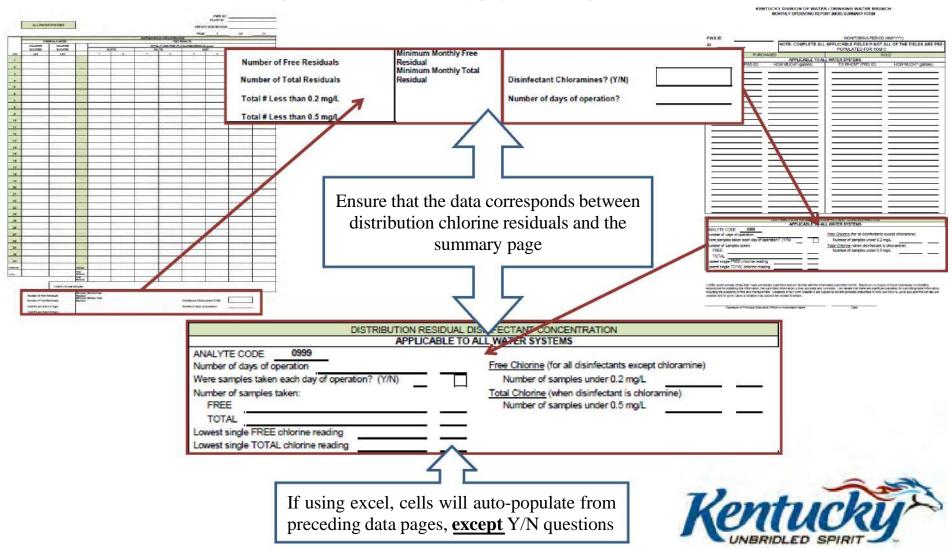


serving water to the public

MOR Compliance

Transfer MOR page 7 data to distribution summary

Compliance is primarily determined based on the summary pages. It is imperative that the summary pages are complete and accurate



MOR Compliance

Distribution Summary

All systems must complete the distribution summary
Once all data is complete and accurate, sign and date

Ensure the summary data is complete and accurate, as previously described

VS ID	_	MONITORING PERIOD ((VIIVITITI)
	NOTE: COMPLETE ALI	APPLICABLE FIELDS!!! NOT A	
DUDO	HOED	POPULATED FOR YOU!!! SOLD	
PURC	HASED APPLICABLE TO A		LD
FROM WHOM? (PWS ID)	HOW MUCH? (gallons)	LL WATER SYSTEMS TO WHOM? (PWS ID)	HOW MUCH? (gallons)
THOM WHOM: (I WOID)	Flow Mocres (galloris)	10 WHOM: (1 WOID)	TIOW MOCITE (gallons)
	<u> </u>		
Ento		na visina	
Enter	water transactio	ns using	
the a	opropriate PWS	ID (KY	
→ TN. W	V, or OH follow	ed by the	
The second secon			
/ digit	ID number KY12	234567)	
_		the state of the s	
<u>N</u>	OT the system n	ame	
	1		
		Enter the total gall	ons
	78	•	
		as 1,234,567	
		NOT 1.23 M.G	
		<u>NO1</u> 1.23 M.G	
	DISTRIBUTION RESIDUAL DIS	SINFECTANT CONCENTRATION	
	APPLICABLE TO A	LL WATER SYSTEMS	
ALYTE CODE 0999			
mber of days of operation		Free Chlorine (for all disinfectants e	
re samples taken each day of o	peration? (Y/N)	Number of samples under 0.2 m	
mber of samples taken:		Total Chlorine (when disinfectant is	
FREE		Number of samples under 0.5 m	g/L
TOTAL FDEE ablance			
west single FREE chlorine readi			
west single TOTAL chlorine read	principal		

I certify under penalty of law that I have personally examined and am familiar with the information submitted herein. Based on my inquiry of those individuals immediately responsible for obtaining the information, the submitted information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisorment. Violations of 401 KAR Chapter 8 are subject to severe penalties prescribed in KRS 224.99-010, up to \$25,000 fine per day per violation and in some cases a violation may subject the violator to prison.

Signature of Prinicipal Executive Officer or Authorized Agent

Date

MOR compliance: Improving common problems

- Do Not Handwrite
 - · Illegible
 - · Error prone
- Use Microsoft Excel
 - · Calculations are completed automatically
 - · Errors easily identified and corrected
- · Computer access is available to everyone
 - · Administrative offices
 - Public Libraries
- · Create redundancy in training
 - · Valuable experience and knowledge is lost if a system fails to train replacements <u>before</u> staff leave
 - Ensure multiple individuals are trained to complete compliance obligations
 - · If responsible party is absent, retires, or unexpectedly leaves, there should always be another individual trained and readily available to complete required duties

MOR Compliance: Final reminders

- · Review all data before signing and dating the MOR
- · Your signature acknowledges that all data within the MOR is true, accurate, and complete
- The MOR must arrive to the DOW within 10 days after the monitoring period
- Mail certified to guarantee delivery. A failure to submit violation will not be rescinded unless the water system has proof of delivery (certified mail receipt)
- · Mail to:

Division of Water
Drinking Water Branch 3rd Floor
300 Sower Blvd
Frankfort, KY 40601
Attn: MOR DWB

· If any errors are found after submitting to the state, notify the compliance officer immediately and send a correction