Instructions For Online Driller Recertification

- 1. Click "Online Recertification" button from Drillers Program web page
- 2. Search for your current driller license by either:
 - a. Entering your Agency Interest (AI) ID in the Agency Interest ID field, or
 - b. Entering your last name in the Licensee Name field,

then click the Search button

DEP	KY Department for Environmental Protection
Online Searches Online Reports Help • Results will show the Agency Interest ID, Licensee Name,	
 municipality, and license type. You may use 1 or more of these fields to limit your search. Capitalization does not matter and no wildcards are needed on Licensee Name. Agency Interest ID and License ID are numeric fields. Use the Search AI to find License's by place of employment. A maximum of 4000 agencies will be returned. 	Agency Interest ID: Agency
«« Return to search Online Home	Search Reset

3. Click Licensee Details next to your name in the License Search Results list

	s Agency ID	Licensee Name	License Type	Municipality
icensee Details	79307	Adam B Smither	WW Treatment II	Smithfield
licensee Details	25138	Bobby G Smith	WW Treatment I	Paducah
licensee Details	32502	William W Smith	WW Treatment III	Eminence
licensee Details	26886	Maryiln K. Smith	DW Treatment IVA	Cromwell
licensee Details	33503	Christopher J Smith	WW Treatment II	Monroe
licensee Details	26301	Carl Smith	WW Treatment I	Leitchfield
icensee Details	32115	James E Smith	WW Treatment III	Albany
licensee Details	30367	Jeffery A Smith	WW Treatment III	Georgetown (Scott)
icensee Details	79307	Adam B Smither	Landfarm Operator	Smithfield
	24696	John Smith	DW Treatment IIA	Oneida
licensee Details	5825	Joe Q Smith	Driller Certification - Monitoring Wel	l Frankfort
	24831	Mark I Smith	WW Treatment I	Burlington
licensee Details	24831	Mark I Smith	DW Treatment IAD	Burlington

4. Licensee Summary Screen will appear:

E-Person Pl 12 Fr	egulatory Stat tysical Addres 3 Main St ankfort, KY 40	us:Active s					
E-Person Pl 12 Fr License	egulatory Stat nysical Addres 3 Main St ankfort, KY 40	us:Active s 601					
E-Person Pl 12 Fr License	ysical Addres 3 Main St ankfort, KY 40	s 0601					
12 Fr License	3 Main St ankfort, KY 40	601					
Fr License	ankfort, KY 40	601					
License							
License	(Decision in the second se						
	License	License	e Expiration	1			
	Status	Date		Add to shor	ping		
14000	Active	06/30/2	008	<u>cart</u>	Praise .		
anged by Lic	ense ID (desco	ending)					
e	Li	icense ID	License	Status	License	Expiration	Date
ation - Combi	ned 14	1000	Active		06/30/2	008	
Arranged by E	vent End Date	(newest to o	ldest)				
			Category	Exe	nt Start Date	Event End Date	Hours Ean
Workshop			Groundwater	03/	06/2008	03/07/2008	3
Workshop			Groundwater	03/	01/2007	03/02/2007	3
Workshop			Groundwater	03/	02/2006	03/03/2006	3
s Work			Groundwater	02/	05/2003	02/18/2005	2
S Work			Groundwater	03/	07/2003	03/07/2003	3
S Work			Groundwater	04/	12/2002	04/12/2002	3
S Work			Groundwater	03/	09/2001	03/09/2001	3
S Work			Groundwater	02/	11/2000	02/11/2000	3
S Wortk			Groundwater	04/	23/1999	04/23/1999	3
S Work			Groundwater	03/	27/1998	03/27/1998	3
S Work			Groundwater	04/	04/1997	04/04/1997	3
S Worlk			Groundwater	03/	15/1996	03/15/1996	3
S Worlk			Groundwater	03/	10/1995	03/10/1995	3
S Work			Groundwater	03/	18/1994	03/18/1994	3
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a. Licensee Section

Joe Q S	mith	
Agency ID:	55825	Regulatory Status: Active
AI Type:	LICENSE-Person	Physical Address
County:	Franklin	123 Main St Frankfort, KY 40601

This section includes your current address (through your drilling company). Your certificate and wallet card will be mailed to this address. If it is not correct, you must contact the Kentucky Well Drillers Program at 502-564-3410 or e-mail the correction to <u>DOWDrillersProgram@ky.gov</u> before continuing.

b. License(s) Section

License(s)								
License Type	License ID	License Status	License Expiration Date					
Driller Certification - Combined	14000	Active	06/30/2008	Add to shopping cart				

This section includes your License Type (Certification: monitoring only, water only, or combined), License ID (internal database number), License Status and License Expiration Date. If any of this information is not correct, you must contact the Kentucky Well Drillers Program at 502-564-3410 or <u>DOWDrillersProgram@ky.gov</u> before continuing.

c. Training History Section

Training	g History: Arranged by Lice	nse ID (descending	g)			
	License Type	License	D	License Sta	atus	License Ex
∃ Training	Driller Certification - Combir Event Details: Arranged by E	ed 14000 vent End Date (newe:	st to oldest)	Active		06/30/2008
Event ID	Event Name	Category		Event Start Date	Event End Date	Hours Earned
5679	2008 Drillers Workshop	Groundwater		03/06/2008	03/07/2008	3
5595	2007 Drillers Workshop	Groundwater		03/01/2007	03/02/2007	3
5594	2006 Drillers Workshop	Groundwater		03/02/2006	03/03/2006	3
5592	2005 Drillers Workshop	Groundwater		02/17/2005	02/18/2005	3

This section lists your Training History and includes the Event ID (internal database number), Event Name, Category (internal category to separate our licenses from others in the Department), Event Start Date, Event End Date and Hours Earned. You must have earned at least 3 hours of training credit within the previous year in order to be eligible for renewal. If you have training credit hours that are not listed, you must contact the Kentucky Well Drillers Program at 502-564-3410 or DOWDrillersProgram@ky.gov before continuing.

d. Alternate ID Information

Alternate Name	Alternate ID	Туре	Start Date	End Date
Joe Q Smith	0123-0987-00	GW Company-Driller-Rig	01/01/1993	
Joe Q Smith	0987	GW Driller ID	01/01/1993	

This section lists your 10-digit driller ID ("GW Company-Driller-Rig") and your 4-digit driller ID ("GW Driller ID"). NOTE: The last two digits of the 10-digit driller ID indicate whether you are a certified driller (00) or driller's assistant (01 or 02). If any of this information is not correct, you must contact the Kentucky Well Drillers Program at 502-564-3410 or DOWDrillersProgram@ky.gov before continuing.

e. Agency Interest Employment History



This section shows employment history for the other DEP certification programs that use this online utility. The Kentucky Well Drillers Program will not use this section, so it will read "No employment history found."

5. Click Add to Shopping Cart

Online Sea	nrches	Online Repo	orts	Help			
Joe Q S	Smitl	1					
Agency ID	: 55825	j –	Reg	gulatory Statu	s:Active		
AI Type:	ency ID: 55825 Type: LICENSE-Pers		Phy	sical Address			
County:	Franki	lin	123 Fran	Main St 1kfort, KY 406	01		
License(s)							
License Ty	ре	Lice ID	ense	License Status	License Exp Date	iration	
Driller Certif	fication -	. 140	00	Active	06/30/2008	- (Add to shopping

6. Verify that the address showing in the Licensee section is correct; click OK button

Microso	ft Internet Explorer	
2	Did you verify that the above address is correct before adding this license to the shopping cart? The wallet card will be address. Select Cancel to verify the address or Ok to continue adding the selected license to the shopping cart.	mailed to the above physical

7. The \$200.00 renewal should now be displayed:

	Item Name	Item Description	Status	Type/Model	Amount	Remove Item
=	Joe Q Smith	Driller Certification - Combined Renewal	Active		\$200.00	Remove
It	em Details: C	ertification Renewal Fee				
It	em Details: Co Amount: \$2	ertification Renewal Fee 00.00				

- 8. Do you intend to pay for more than one driller renewal with the same payment?
 - a. If so, click Continue Shopping and repeat Steps 1 8
 - b. If not, continue to Step 9



9. Confirm that the **Total Amount Due** is correct for the number of driller renewals you have requested

	Item Name	Item Description	Status	Type/Model	Amo
	Joe Q Smith	Driller Certification - Combined Renewal	Active		\$200
-	and the second				
Tota	al Amount Due :	\$200.00			
Fota	al Amount Due :	\$200.00	ntinue Shoppi	ng	

10. Complete the **Billing Information** section, then click **Pay Now!** button

Ite	em Name	Item Description	Status	Type/Model	Amount Remove Ite	m
I Jo	e Q Smith	Driller Certification - Combined Renewal	Active		\$200.00	Remov
Item	Details: Certi	fication Renewal Fee				
	Amount: \$200.	00				
L						
fotal A	mount Due : \$	200.00				
		Conti	nue Shopp	ing		
Billing	Information:	25				
	Company Name	e: Drillers 'R' Us				
	First Name:	(*) Joe				
	Middle Nam	ie: Q				
	Last Name:	(*) Smith				
	Address Line 1:	(*) 123 Main St				
	Address Line	2:				
	City:	(*) Frankfort				
	State:	(*) Kentucky	~			
	Zip Code/Postal:	(*) 40601				
D	ay Time Phone: (*) 502-555-1212	(###	-###-####)		
	Other Phone	e:	(###-;	###-####)		
Name a	as Appears on Ca	rd: (*) Joe Q Smith				
	Card Number:	(*) 4111111111111111		(16 num	eric digits; no spaces or	
C -	rd CUU Number	dashes) (*) 100				
Ca	Evolution Date:	(*) 10 (3 digit	number loca	ited on back of card)	
	eMail Address:	(*) line smith@drillersrus c	om			
Confirm	n eMail Address:	(*) joe.smith@drillersrus.c	om	<u></u>		
		(*) Indicate	s a Requires	L Find		
		122.55				

11. You will be directed to a confirmation screen; you will also receive an e-mail receipt

Kentucky Department for Environmental Protection ePay Thank you for using the Kentucky Department for Environmental Protection ePay website. An email of this transaction will be sent to you shortly. Please print a copy of this page as your receipt for this transaction. Payment ID: 62594 Payment Date: MAY 19, 2019 14:23:21 Amount Paid: \$200.00 Bill Company Name: Drillers 'R' Us Bill Person Name: Smith, Joe Bill Address: 123 Main St, Frankfort, KY, 40601 Card Last 4 Numbers: 1111 Name on Card: Joe Q Smith The Item ID(s) paid for: 14000

12. Close your Internet Browser

Troubleshooting Tips

Problem: I cannot locate my name/license

Solution: Contact the Kentucky Well Drillers Program at 502-564-3410 or <u>DOWDrillersProgram@ky.gov</u>.

Problem: I cannot select "Add to Shopping Cart" to pay for my renewal -"Can not pay" is listed instead.

License(s)

License Type	License ID	License Status	License Expiration Date	
Driller Certification - Combined	14000	Active	06/30/2008	<u>Can not</u> pay

Solution: Click on "Can not pay." A pop-up window will display the reason(s) that you cannot renew your license at this time. Contact the Kentucky Well Drillers Program at 502-564-3410 or <u>DOWDrillersProgram@ky.gov</u> for more information.

Problem: My GW Company-Driller-Rig ID or my GW Driller ID is incorrect

Solution: Contact the Kentucky Well Drillers Program at 502-564-3410 or e-mail the correction to <u>DOWDrillersProgram@ky.gov</u>.