



Importance of Record Keeping

Good record keeping is an important part of any successful business or organization. Records provide valuable information for many different purposes such as taxes, legal documentation, invoicing, evaluating the profitability/efficiency of your operation, marketing, regulatory requirements, etc. Today computers and record - keeping software have made this task much easier. There is an article about software for water well contractors in the Water Well Journal, July 2004 issue, titled "Eliminating Rolodexes."

Kentucky certified water well drillers are required by 401 KAR 6:310 to submit a well record and fecal coliform laboratory report within 30 days after the well is constructed. If you have completed the well and are waiting for the laboratory report, go ahead and mail the completed well record and attach a note to it, stating that the laboratory report will follow when you receive it.

Water well records are valuable and important. Many people, businesses, organizations and government agencies use well records for many purposes such as assisting well owners and drillers with information and problems, evaluating groundwater sources for use by industry, groundwater research by universities and government agencies and determining remediation goals for environmental cleanups and issuing permits. In the event of spills or other environmental hazards, water well records are used to identify well locations and owners.

The Groundwater Branch is available to assist you with completing your well records or any other related items. You can now download water well record and monitoring well record forms from the Groundwater Branch/Well Drillers Program web page at www.water.ky.gov/gw/gwtech/gwdrill/

Scheduling NGWA Exams

As stated in previous issues of the Kentucky Driller Quarterly, the National Ground Water Association (NGWA) has testing centers, through LaserGrade Computer Testing. To schedule an exam, go to the LaserGrade website at www.lasergrade.com/ to find the nearest testing center then call LaserGrade at 1-(800)-211-2754 to see if the exam is available at that center. The fee per exam is \$75.00.

The Groundwater Branch will continue to provide the paper exams until Jan. 1, 2007. Call Harold Lee or Joe Moffitt at (502) 564-3410 to schedule an exam through the Groundwater Branch, if you so choose.

Workshop Summary

The Kentucky Ground Water Association's Driller Workshop was held February 17 & 18 at the Holiday Inn North in Lexington. There were 105 certified drillers that signed in at the Division of Water's table and received their continuing training documentation cards. Also, training cards were handed out to a few drillers that had let their certification lapse a year and were planning on renewing. Personnel from the Division of Water were in attendance to hand out and stamp training cards, administer exams and to answer questions from drillers. Total attendance for the workshop was estimated at 170.



Environmental and Public Protection Cabinet
Department for Environmental Protection
Division of Water

Call Before You Dig

Kentucky Underground Protection, Inc., is a nonprofit organization established to provide a communication link between excavators and operators of underground utilities.

KRS 367.4901 to 367.4917 requires that you call two business days before you dig in the state of Kentucky.

The toll free number to call is:

1-800-752-6007

In Louisville, (502) 266-5123

Training Opportunities

South Atlantic Well Drillers Jubilee

Myrtle Beach, SC

July 30 - August 2, 2005

For information contact:

South Atlantic Well Drillers Jubilee

P. O. Box 1290

New Market, VA 22844

Phone: (540) 740-3329

FAX: (540) 740-4556

E-mail: info@well-drillers.com

Website: www.well-drillers.com

For upcoming conferences, workshops or meetings contact:

American Ground Water Trust - Phone (603) 228-5444
www.agwt.org

Grundfos Pumps Corporation - Phone (913) 227-3400
www.grundfos.com

Warren Pump & Supply
Huntington, WV. - Phone (304) 429-6723

National Ground Water Association - Phone (800) 551-7379
www.ngwa.org

For continuing online courses, go to:

<http://www.redvector.com>

In order to use training other than the Kentucky Ground Water Association's Annual Drillers' Workshop, you MUST contact Joe Moffitt or Harold Lee at the Groundwater Branch. Phone: (502) 564-3410.

Remember to obtain proper attendance documentation when attending any training for your continuing training requirement. This includes a signed certificate, training card or letter along with an agenda.

Groundwater Protection Plans

Generic Groundwater Protection Plans (GPP) for well drillers are available. Drillers are required to keep and implement a GPP. Also, generic GPPs for domestic wells and septic systems are available to homeowners. These GPPs can be located on the Groundwater Branch's Web site at: <http://www.water.ky.gov/gw/gwprotection/gwplans/> or by contacting Pat Keefe at (502) 564-3410, Ext. 445

Kentucky Driller Quarterly is a publication of the Kentucky Division of Water.

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Visit the Groundwater Branch Technical Services page on the Internet at:

<http://www.water.ky.gov/gw/gwtech/gwdrill/>

E-mail: Harold.Lee@ky.gov



**Environmental and Public Protection Cabinet
Department for Environmental
Protection
Division of Water**

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**Printed with state funds
on recycled paper**

