# Application Instructions

* Be sure to READ all notes and instructions on this application form.
* Complete all areas of the form. Incomplete applications will NOT be accepted. Enter “N/A” for any sections that are not applicable.
* “See attached,” or a similar response, is not acceptable and will be considered incomplete.
* The deadline for submissions is **Close of Business May 12, 2025.**
* Sections allowing supporting documents include Project Description, Project Benefits, Property Purchase/Usage Details, and AML Nexus. Guidance on supporting documents can be found in Section 23: Submission Instructions.
* Any questions about the application process, or requests for assistance in completion of the form, should be referred to Ian Rison (Ian.Rison@ky.gov) or Hannah Radosevich ([Hannah.Radosevich@ky.gov](https://www.fcc.gov/media/radio/dms-decimal)).
* This application, and all material related to the project, are subject to applicable Open Record Laws.

# Grant Notes

* For information regarding AMLER, FAQs, Program Terms, previously awarded grants, and links to Area Development Districts, Model Procurement, Real Property Purchase Guidelines visit [eec.ky.gov/aml](https://www.fcc.gov/media/radio/dms-decimal)
* A “Nexus,” or connection to historic mining (mining having concluded prior to May 18, 1982), is required for grant eligibility. Known eligible abandoned mine lands are identified on eAMLIS (<https://amlis.osmre.gov/>).
* Matching funds are not required, but are considered.
* The Division is particularly seeking to select submissions that will be sustainable after AMLER funds are expended and include immediate benefits to economic growth.
* AMLER grant-funded projects are now subject to the Build America, Buy America (BABA) Act that was enacted as part of the Bipartisan Infrastructure Law in 2021.
* The AMLER program is funded annually from appropriations in the federal budget. KY-AML is accepting AMLER applications for the 2025 calendar year in anticipation of additional grant funds being awarded to the state of Kentucky.

The Guidance for Project Eligibility Under the AMLER Program document shows how AML and its grantees manage AMLER grants. A copy can be found on the DAML website.

The document details the portions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards that are applicable to AMLER grants. In particular:

* 2C.F.R. 200.0 – 200.1
* 2C.F.R. 200.100 – 200.113
* 2C.F.R. 200.303
* 2C.F.R. 200.331 - 200.333
* 2C.F.R. 200.500 – 200.521

The document also outlines requirements for

* Eligibility
* Economic and Community Development
* Use of Funds and Leveraging Other Funding Sources
* Environmental Compliance
* Project Benefits, Expected Outcomes or Performance Measures
* Build America, Buy America
* Reporting

Acknowledgement

I, *Enter Applicant Name***,**  acknowledge that I am aware of and have reviewed the requirements and guidelines above.


# Section 1: General Information

|  |  |
| --- | --- |
| Project Title |       |
| Total Funding Requested ($10,000 Increments) | $ 0 *(Total from Section 10 Budget Summary will auto populate)* |
| Location - County |       |

|  |
| --- |
| It is important to provide an accurate physical address and GPS coordinates. Use decimal degrees for the GPS format. Please double check the GPS and physical address listed below by entering them into Google Maps to confirm the location.  |
| Location - Address |       |
| GPS Coordinates – Please use decimal degree format. [https://www.fcc.gov/media/radio/dms-decimal](https://eec.ky.gov/Natural-Resources/Mining/Abandoned-Mine-Lands/Pages/default.aspx) | Latitude: |       | Longitude: |       |

Section 2: Applicant Information

This is the person or entity seeking AMLER funds and may be different from the project manager. ***This will be the person or entity AML will contact for clarifications, additional information requests, potential meetings, and determination notification. Please ensure email is accurate, monitored, and responsive.***

|  |  |
| --- | --- |
| Name |       |
| Agency (If not applicable enter N/A) |       |
| Agency Type | Choose an item.  | Agency type if “other”:       |
| Telephone |       |
| Email Address |       |
| Mailing Address |       |
| Anticipated partnering entities  |       |

Section 3: Project Manager/Grant Administrator

If funded, Project Managers and Grant Administrators are responsible for the reporting requirements and the management of projects and funds. *If same as above applicant, enter “Applicant”.*

|  |  |
| --- | --- |
| Agency |       |
| Contact Person |       |
| Telephone |       |
| Email Address |       |
| Mailing Address |       |

Section 4: Project Goal

What is the main overall mission or intended achievement? (check only one)

[ ]  Industrial

[ ]  Infrastructure

[ ]  Community wellness (i.e. Emergency Services, Medical Centers)

[ ]  Tourism

[ ]  Job training/Education

[ ]  Expansion of Agritech or traditional farming

[ ]  Other:

Section 5: Project Description Summary

Please enter a clear and concise description of project. This is an explanation of what the proposal intends to accomplish with the line items listed in the Budget Summary. This is not justification of why the application should be selected. Do NOT continue the text of this section in supporting documents. This section must stand alone. *Additional documents may be attached in support of this section.*

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Section 6: Project Benefits Summary

Include a summary of the benefits of the proposal. How would this project impact the economic environment of the service area? How does it provide growth and development of the served community? This section may NOT exceed 500 characters. *Additional documents may be attached in support of this section.*

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# Section 7: Outcome Metrics

Fill out the table below, listing each Metric Type in the first column, the Measurable Value of that metric type in the second column, and the expected Timeframe for completion in the final column. Provide **only** practical, measurable outcomes (i.e. jobs created, clients served). Temporary jobs **are not** considered. Only report the metrics anticipated by this grant proposal.

|  |  |  |
| --- | --- | --- |
| Metric Type (ex. Permanent Jobs Created) | Measurable Value (ex. 200) | Timeframe (ex. Within first year) |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
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Section 8: Tax Revenue

If the project applicant is a local government, please provide estimates of any increases in tax revenue as a result of this project.

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Section 9: Multiphase Projects

Are there other phases, known or planned, scheduled to be part of this project? If so, explain those phases, separately from the requested AMLER project proposal.

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Section 10: Budget Summary

Provide a general breakdown of your anticipated expenses. Itemize as much as possible. As an example, one Category might be “Engineering Services” with Projected Items including “Design, Inspection Services, Code Certification, etc.” and a Projected Item Cost of “$50,000.00”. Please round item costs so that the total requested is in increments of $10,000.00.

|  |  |  |
| --- | --- | --- |
|  | **AML Grant Request** |  |
|  |  |  |
| **#** | **Category** | **Projected Items** | **Projected Item Cost** |
| **1** |       |       |       |
| **2** |       |       |       |
| **3** |       |       |       |
| **4** |       |       |       |
| **5** |       |       |       |
| **6** |       |       |       |
| **7** |       |       |       |
| **8** |       |       |       |
| **9** |       |       |       |
| **10** |       |       |       |
| **11** |       |       |       |
| **12** |       |       |       |
| **13** |       |       |       |
| **14** |       |       |       |
| **15** |       |       |       |
|  |  | ***Total AMLER Funding Requested ->*** | ***$0*** |

* Will the project be equipment purchases only? **Choose an item.**

Will professional services be included as part of this project? If so, be sure they are reflected in the above budget summary. If you are unsure, include them.

 [ ]  Administrative Services

 [ ]  Architectural

[ ]  Engineering

 [ ]  Inspection

Section 11: Property Purchase/Usage Details

If the applicant does not own the property (land or buildings/structures) necessary to implement the proposed project, explain current ownership of the required property and how ownership/usage rights will be obtained to allow the project to be successful. If the proposal consists of building renovation, explain the ownership of the building (own outright, outstanding liens, etc.). If purchasing property, explain how the purchase is necessary to ensure success. This section may not exceed 500 characters. Please consult OSMRE guidance regarding Property Purchases. *Property agreements may be attached as supporting documentation.*

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[ ]  Purchase or lease of real estate

 Approximate PVA value:       Approximate acreage:

Lease or purchase agreement obtained?

Section 12: Infrastructure

Please note if the project will include the installation or replacement of infrastructure and how it will be funded. *Please check all that apply.*

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| --- | --- | --- | --- | --- |
|  | AMLER Funded | Other Funds | Utility Company/Service Provider | Has it been confirmed they have the capacity to accommodate the project’s needs? |
|  | [ ]  | [ ]  | Water:       |       |
|  | [ ]  | [ ]  | Electricity:       |       |
|  | [ ]  | [ ]  | Gas:       |       |
|  | [ ]  | [ ]  | Internet:       |       |
|  | [ ]  | [ ]  | Sewer:       |       |
|  | [ ]  | [ ]  | Other:       |       |

## Water Resource Info System (WRIS)

If water or wastewater is included, is it registered in WRIS? **Choose an item.** If “Yes”, please provide Identifier:

Section 13: Business Recruitment

If the proposal intends to recruit businesses/job creators once completed, provide details regarding this endeavor. Who will be doing the recruitment? Is there documented interest already? Letters of intent or support may be attached.

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Do you have a letter of interest from a potential tenant?

If so, please elaborate

Once completed, what is the estimated time before occupancy?

Section 14: Sustainability

Who will own, maintain, and manage the project once complete and how will the maintenance and management be funded? If salaries are included, how will they will be funded after the grant is expended?

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Section 15: AML Reclamation

If your project intends to reclaim any abandoned mine land features (landslides, highwalls, open mine portals, etc.), provide details about that effort.

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Section 16: AML Nexus

To be eligible, the project site must have a nexus with historic mining. You may consult https://amlis.osmre.gov/ as a resource. *Additional documents may be attached in support of this section.*

Mining HistoryIs the project location on an historic abandoned mine site? (If known) **Choose an item.**

Historic Mining CommunityDoes it impact an historic mining community? Describe these connections.

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Section 17: Permitted Mining Consideration

AMLER funding is NOT allowed on any currently-permitted, for coal mining, lands.

Does any area of your project proposal fall within a current permit? **Choose an item.**

Section 18: Vetting Information

All selected applications will later be vetted for conceptual approval of the project. Complete the following sections to facilitate that process, answering all questions. If the question does not apply to this application, complete with “N/A”. Do NOT leave any section blank.

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| --- | --- |
| Applicant’s Federal System of Awards Management Cage Code (SAM) Number |       |
| Applicant’s Unique Entity ID (UEI) Number |       |
| Applicant’s Federal Tax ID Number |       |

Section 19: Related Federally Funded Projects

If there are, other federally funded projects, directly or indirectly related to this proposal, provide details about those projects/efforts below. If none, enter N/A.

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Section 20: Other Funds

Complete this section to identify all secured or anticipated funding sources for the projects. In the Status of Funding column, note if the funds are Approved, Pending or Under Negotiation.

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| --- | --- | --- |
|  | **Entity/Other funding** |  |
| **#** | **Entity** | **Expected Items/Work** | **Projected Contribution $** | **‘Status of Funding’ \*** |
| **1** |       |       |       | Choose an item. |
| **2** |       |       |       | Choose an item. |
| **3** |       |       |       | Choose an item. |
| **4** |       |       |       | Choose an item. |
| **5** |       |       |       | Choose an item. |
| **6** |       |       |       | Choose an item. |
| **7** |       |       |       | Choose an item. |
| **8** |       |       |       | Choose an item. |
| **9** |       |       |       | Choose an item. |
| **10** |       |       |       | Choose an item. |
|  | ***Total Other Funds Projected ->*** |  ***$ 0.00*** |

**\*If funding status changes before May 12, 2025, it is your responsibility as the applicant to notify AML of these changes promptly. Accurate information is crucial and may be used to determine selection.**

Section 21: Other Funding Contingency

If other funding sources (besides AMLER) are included in the proposal, and those funds are ultimately not secured, will the project still be able to go forward?  How will this affect the economic development metrics (jobs created, etc.)?

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# Section 22: Signature

Preparer’s Name

# Section 23: Submission Instructions:

Send the following by email to [Ian.Rison@ky.gov](https://eec.ky.gov/Natural-Resources/Mining/Abandoned-Mine-Lands/Documents/AMLER_Program/FY-2024-AMLER-Guidance-06-01-24.pdf) and [Hannah.Radosevich@ky.gov](https://eec.ky.gov/Natural-Resources/Mining/Abandoned-Mine-Lands/Pages/AMLER_Program.aspx):

1. Completed Application. **Please submit in PDF format** and include the project name in the file title. Handwritten copies will NOT be accepted.
2. Location Verification/Maps. Please submit at least one geographic map of the site location. This map must be in an image file format (JPG, GIF, TIF, or PNG). The map must include:
	* Clearly marked site location
	* GPS Coordinates in decimal degree format. (Conversion: [https://www.fcc.gov/media/radio/dms-decimal](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200))
	* Outline of the project boundary
	* Any other necessary descriptive information
3. Supporting Documents.Label and title any supporting documents with the name of the application and section to which they relate. For example: *Coal Site Development Grant Proposal – Section 11: Property Purchase Assessment.*
	* Attachments may be in any format but may NOT exceed the 8MB file size limit.
	* Examples of supporting documents may include:
		+ - * Letters of Intent
				* Letters of Support
				* Project Plans/Details
				* Brochures/Pamphlets
				* Media coverage articles
				* Equipment specifications
				* Visual examples of similar projects
				* Professional project proposals
				* Property agreements
				* Any documentation establishing a nexus to historic mining.

*Thanks for your interest and time.*

*Be sure to review the application, ensuring you have completed all sections, leaving nothing blank.*

*Within 24 hours of submission of your application, you should receive a confirmation email.*

*If you do not, please contact* [*Ian.Rison@ky.gov*](https://amlis.osmre.gov/) *or* [*Hannah.Radosevich@ky.gov*](http://www.doi.gov/grants/BuyAmerica)*.*

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