

# **DIVISION OF MINE PERMITS**

## **APPLICATION SEQUENCE #'S**

### **Permit Action Number Sequencing**

#### **Originals (NW) Applications**

- None.

#### **Amendment (AM) Applications**

- Continues through transfers.

#### **Major (MA) Applications**

- Continues through transfers.
- Minor (MI) Applications can be interchanged.

#### **Minor (MI) Applications**

- Continues through transfers.
- Major (MA) Applications can be interchanged.

#### **Operator (OPR) Applications**

- Starts over at 01 after each transfer.

#### **Renewal (RN) Applications**

- Continues through transfers.

#### **Transfer (SU) Applications**

- Continues through transfers.

#### **Entity (UPA, UPR, UPN, OC) Applications**

- There are no transfers involved with these, so they are always in sequential order by their actions.

## **O&C MPAs**

MPA-01 Permittee Application.

MPA-02 Operator Application.

MPA-05 Address Update, Resident Agent Change, Name Update.

MPA-06 Corporate Changes.

MPA-07 Transfer Application.

MPA-08 Operator Revision Application.

MPA-09 Ad.

# **DIVISION OF MINE PERMITS APPLICATION INFO**

## **Original Application (NW)**

\$2,500.00 Permit Fee Required.

### **Initial Submittal**

Requires

MPA-01 and MPA-03.

MPA-02 to add operator if needed.

### **Preliminary**

MPA-00 not required- no fee.

## **Amendment Application (AM)**

\$1,750.00 Permit Fee Required.

### **Initial Submittal**

Requires

MPA-01 and MPA-03.

MPA-02 to add operator if needed.

### **Preliminary**

MPA-00 not required- no fee.

Sequence# continues through Transfers.

## **Major Application (MA)**

\$1,750.00 Permit Fee Required.

### **Initial Submittal**

Requires

MPA-01 and MPA-03.

MPA-02 to add operator if needed.

## Preliminary

MPA-00 not required- no fee.

*Action and Sequence # can be interchanged with Minor Revisions through Transfers.*

## Minor Application (MI)

\$750.00 Permit Fee Required.

## Initial Submittal

Requires MPA-03.

*Action and Sequence# can be interchanged with Minor Revisions through Transfers.*

## Coal Market Deferment (CMD)

No Permit Fee Required.

Initial Submittal is an OR action for 6 months deferment

Requires  
MPA-10.

If continuing deferment past 6 months a Renewal MPA-10 must be submitted under the CMD action until mining operation is active again for a maximum of four renewals.

*Sequence# continues through Transfers.*

## Exploration Application (NW)

\$375.00 Permit Fee Required.

Removing more than 25 tons of coal or in an area designated as unsuitable for mining requires MPA-03.

## Exploration Application (NW) (21 day waiting period)

No Permit Fee Required.

Removing less than 25 tons of coal and in an area designated as suitable for mining requires Coal Exploration Notice Form to Regional Office.

## **Renewal Application (RN)**

\$750.00 Permit Fee Required.

### **Initial Submittal**

Requires

MPA-01 and MPA-09.

MPA-02 to add operator if needed.

Sequence# continues through Transfers.

## **Transfer Application (SU)**

\$750.00 Permit Fee Required.

### **Initial Submittal**

Requires

MPA-01 and MPA-07.

MPA-02 to add operator if needed.

Sequence# continues through Transfers.

## **Operator Application (OPR)**

No Permit Fee Required.

### **Initial Submittal**

Requires

MPA-08.

MPA-02 to add operator if needed.

Sequence# start back at 1 after Transfers.

## **Ownership Change Application (OC)**

No Permit Fee Required.

### **Initial Submittal**

Requires

MPA-06 OR MPA-01 can also be both.

## **Address Change Application (UPA)**

No Permit Fee Required.

### **Initial Submittal**

Requires

MPA-05.

*Only select Address change.*

## **Resident Agent Change Application (UPR)**

No Permit Fee Required.

### **Initial Submittal**

Requires

MPA-05.

*Only select Resident agent.*

## **Name Change Application (UPN)**

No Permit Fee Required.

### **Initial Submittal**

Requires

MPA-05.

*Only select Name change.*

## **Update Combination Application (UPC)**

*UPC applications will no longer be accepted.*

*Changes in address, resident agent, and name must be submitted individually.*

# DIVISION OF MINE PERMITS

## CONTACTS & FEE INFO

### Application Questions

Tamara Proctor- Administrative Specialist Senior  
[Tamara.Proctor@ky.gov](mailto:Tamara.Proctor@ky.gov).

Melissa Toles – Ownership and Control Branch Manager  
[melissa.toles@ky.gov](mailto:melissa.toles@ky.gov).

### Address permit fee checks to:

Tamara Proctor  
Division of Mine Permits  
2nd FL 300 Sower Blvd  
Frankfort KY 40601.

*Bonds/Acreage Fees can be addressed to Tracy Justice at same location.*

### Application Check Fee Processing

We only accept cashier or certified checks (no business checks) and money orders made out to Kentucky State Treasurer.

Please put on the check which permit and action the check is for or include a cover letter.

### ACH electronic payments

Please email Tamara Proctor at [Tamara.Proctor@ky.gov](mailto:Tamara.Proctor@ky.gov) and CC Melissa Toles at [melissa.toles@ky.gov](mailto:melissa.toles@ky.gov) for processing.

### Bond Review

Contact Tracy Justice at 502-782-4616  
or Email to: [tracy.justice@ky.gov](mailto:tracy.justice@ky.gov).

### Ads & Affidavits

Email to: Susan Hardy [Susan.Hardy@ky.gov](mailto:Susan.Hardy@ky.gov).

## **Additional Contact Information**

Director- Wes Jones [wes.jones@ky.gov](mailto:wes.jones@ky.gov).

Ownership and Control Branch Manager- Melissa Toles [melissa.toles@ky.gov](mailto:melissa.toles@ky.gov).

Environmental Control Manager-Rob Frazier [robert.frazier@ky.gov](mailto:robert.frazier@ky.gov).

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