

EUGENE F. MOONEY
SECRETARY



JULIAN M. CARROLL
GOVERNOR

COMMONWEALTH OF KENTUCKY

DEPARTMENT FOR NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION

BUREAU OF SURFACE MINING RECLAMATION AND ENFORCEMENT

GENE BRANDENBURG

COMMISSIONER

FRANKFORT, KENTUCKY 40601

RECLAMATION ADVISORY MEMORANDUM NO. 11

TO: All Regional Engineers
Coal Operators and Company Engineers
Consulting Engineers
BSMRE Directors

FROM: Gene Brandenburg
Commissioner

SUBJECT: Permit Applications
Number of Copies Required

DATE: June 20, 1979

Present procedures require that two (2) copies of the application form and all necessary attachments, arranged so as to fit an 8 1/2" x 11" folder, be submitted to the Frankfort Office for processing. It was anticipated when these instructions were issued that two (2) copies of the permit application form with all necessary attachments would be sufficient in view of certain existing procedures.

Certain changes which have been effected within the Bureau now require that four (4) copies of the permit application form with all necessary attachments be submitted to the Frankfort Office for processing. In the event that the proposed permit area involves the Corps of Engineers or U. S. Forest Service, it will be necessary that one additional copy be submitted to the Frankfort Office.

Upon completion of the administrative and technical review and the eventual issuance of the permit, two (2) of the application forms with all necessary attachments will be transmitted to the Regional Office. One (1) copy will be retained by the Regional Office for their files. The other copy will be furnished to the

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inspector for his use in the inspection of the permit. The third copy will be furnished by the Division of Permits to the Office of Surface Mining for their use and the fourth copy will be retained in the Division of Permits' Central Files. In the event that the U. S. Forest Service or Corps of Engineers is involved, the fifth copy will be transmitted to that respective agency.

The operator will be expected to retain a copy of the application submitted to the Frankfort Office for his use. In the event that the operator or engineer needs to make corrections to the permit application during either the administrative or technical review, we must stress the importance to the operator of making the same corrections to his copy.

Effective for all permits on which a reconnaissance inspection is made on or after July 15, 1979, four (4) copies of the completed permit application must be submitted to the Frankfort Office for processing and a fifth copy in the event that either the Corps of Engineers or U. S. Forest Service is involved.