

## Reclamation Advisory Memorandum

From:

Carl E. Campbell, Commissioner

Date:

December 2, 1997

Subject: Relocation of Hazard Satellite Office

**RAM # 128** 

The Department has moved its Hazard Satellite Office from 233 Birch Street, Suite 6, Hazard, Kentucky, to the Division of Water's Hazard Regional Office at **233 Birch Street**, <u>Suite 1</u>. This new location is on another floor of the same building as before. This office will be open Monday through Friday, 8:00 a.m. to noon and 1:00 p.m. to 4:30 p.m. Signs will be posted within the office to direct you to the location of the DSMRE drop-off.

Due to changing personnel needs this will be an unmanned drop-off point for bonds, permit applications, and other required forms. Technical assistance will not be available at this new location, nor will a Surface Mining Information Systems (SMIS) terminal be available. It will be a drop-off point only. Any documents that are mailed should be mailed directly to the London Regional Office, not to the Hazard location.

Information dropped off at the new Hazard location will be picked up on a routine basis and transferred to the London Regional Office for final processing. Please contact Tiny Alsip in the London Regional Office at (606) 878-0098 if you have date-critical information that must be processed immediately. She will make the necessary arrangements to accommodate such requirements.

This new arrangement will allow us to continue to serve you, while allowing us to use available personnel more effectively.