



Kentucky
Department for Surface Mining
Reclamation and Enforcement

Reclamation Advisory Memorandum

From: Carl E. Campbell, Commissioner

C.E.C.

Date: September 29, 1999

Subject: New Electronic Application Forms

RAM # 132

What new forms?

We will soon release new versions of the electronic application forms for ownership and control, MPA-01, MPA-02, MPA-05, MPA-06, MPA-07, MPA-08, MPA-09. The forms have been reworked to make them more user-friendly. The content is unchanged.

The "Standards for Electronic Filing of Ownership & Control Applications" distributed in RAM # 130 will be superseded by submittal requirements in a new user's manual.

Each new form will have a revision date that will be checked during the submittal process at DSMRE. ***After the new electronic forms are released, older electronic forms will no longer be accepted.***

We expect the new forms and user's manual to be available on October 25, 1999.

How can I get the new forms and user's manual?

You can get acceptable copies of the new forms, and the user's manual, from two sources. You can download them from the Department's Web page, or you can get them on CD.

Downloading

You can download the application forms and the user's manual from our Web page. We have tried to make the download process as simple as possible, and we encourage you to use the download process if possible. The application forms are self-extracting compressed files, which ease the download and placement process.

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TTY (502) 564-0183 (text telephone for the deaf, hard of hearing, or speech-impaired)

Go to this location on our Web site:

<http://kydsmre.nr.state.ky.us/dsmrepermitcopies.htm>

Then, follow these steps:

1. Click on the application form that is to be downloaded.
2. Click on **Save this program to disk**. A black dot should appear next to the selection.
3. Click on **OK**.
4. Identify the folder (directory) where you want the file to be downloaded.
5. Click on **Save**. This starts the download process.
6. When the file is downloaded, a status box will be displayed showing that the download was successful. Click on **OK**.
7. Using Explorer or My Computer, go to the folder (directory) where the downloaded files reside.
8. Double-click on the downloaded file. This will extract the application form and all of its insertable sections.

Requesting CD Versions

You can get the forms on CD from the Division of Permits. Please contact
Beth Hamm. Tel. (502) 564-2320 e-mail: Beth.Hamm@mail.state.ky.us

Or, in writing:

Beth Hamm, Manager
Permit Systems and Program Support Branch
Division of Permits
2 Hudson Hollow
Frankfort, KY 40601-4321

Who should I call if I have questions about this RAM? Beth Hamm.