**Application Instructions:**

* Be sure to READ all notes and instructions on this application form.
* Complete all areas of the form. Incomplete applications will NOT be accepted. Enter “N/A” for any sections that are not applicable.
* “See attached,” or a similar response, is not acceptable and will be considered incomplete.
* Complete and submit this form electronically in PDF format to Kayla Thornsberry (kayla.thornsberry@ky.gov) and Hannah Radosevich (hannah.radosevich@ky.gov). Hand written copies will NOT be accepted.
* The deadline for submissions is **Close of Business April 8, 2024.**
* Sections allowing supporting documents include: Project Description, Project Benefits, Property Purchase/Usage Details, and AML Nexus.
* Label and title any supporting documents with the name of the application and section to which they relate. For example: *Coal Site Development Grant Proposal – Section 11: Property Purchase Assessment.*
* Attachments are allowable, but only as noted in this application. Attachments may be in any format, but may NOT exceed the 8MB file size limit.
* Applications must be accompanied by at least one geographic map of the site location. This map must be in an image file format (JPG, GIF, TIF, or PNG). The map must clearly mark the site location, outline the project boundary, and include any other necessary descriptive information.
* Any questions about the application process, or requests for assistance in completion of the form, should be referred to Kayla Thornsberry (kayla.thornsberry@ky.gov) or Hannah Radosevich (hannah.radosevich@ky.gov).
* This application, and all material related to the project, are subject to applicable Open Record Laws.

**Grant Notes:**

* For information regarding AMLER, FAQs, Program Terms, previously awarded grants, and links to Area Development Districts, Model Procurement, Real Property Purchase Guidelines visit [eec.ky.gov/aml](https://eec.ky.gov/Natural-Resources/Mining/Abandoned-Mine-Lands/Pages/default.aspx)
* The federal Office of Surface Mining Reclamation and Enforcement (OSMRE) AMLER Guidance Document, available online at <https://www.osmre.gov/programs/reclaiming-abandoned-mine-lands/amler>, should be reviewed prior to application completion and submission.
* A “Nexus,” or connection to historic mining (mining having concluded prior to May 18, 1982), is required for grant eligibility. Known eligible abandoned mine lands are identified on eAMLIS (<https://amlis.osmre.gov/Map.aspx>).
* Matching funds are not required, but are considered.
* The Division is particularly seeking to select submissions that will be sustainable after AMLER funds are expended and include immediate benefits to economic growth.
* AMLER grant-funded projects are now subject to the [Build America, Buy America (BABA) Act](http://www.doi.gov/grants/BuyAmerica) that was enacted as part of the Bipartisan Infrastructure Law in 2021.
* AMLER grant-funded projects are now subject to follow the Davis-Bacon Act (prevailing wages).

The Office of Surface Mining Reclamation and Enforcement (OSMRE) uses the Federal Assistance Manual (FAM) to show how OSMRE and its grantees manage Federal grants. The FAM details [2 CFR 200](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200), the federal law outlining federal grants. All grantees should become familiar with [2 CFR 200](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200), specifically but not limited to the following:

* Reporting ([2 CFR 200.334](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR4acc10e7e3b676f/section-200.334))
	+ Memorandums of Agreement will state: The Contractor shall retain all records relating to the AMLER Project until such records are audited by the Cabinet, or for three (3) years, or for a longer term if specified elsewhere in this MOA, after submitting the close-out report to OSMRE, whichever first occurs. The Contractor shall advise the Commonwealth in writing if the AMLER Project is to be administered by another governmental entity on its behalf and the project-related records will be maintained at an alternate site.
* Property which includes equipment ([2 CFR 200.313](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR8feb98c2e3e5ad2/section-200.313) and [2 CRF 200.439](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E/subject-group-ECFRed1f39f9b3d4e72/section-200.439)) and real property ([2 CFR 200.311](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR8feb98c2e3e5ad2/section-200.311), [2 CFR 200.330](https://www.ecfr.gov/current/title-2/section-200.330))
	+ FAM defines property and outlines the management and disposition of property to protect the federal interest.
	+ Property is any tangible item which is acquired or held through an assistance agreement. Real property is land, including buildings, and improvements fixed on the land. Personal property is all other property except real property.
* Program income ([2 CFR 200.307](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/section-200.307))
	+ FAM describes the types of program income and three methods for treating program income:

1. The Deduction method uses program income to reduce program costs. Program income must be deducted from total allowable costs to determine net allowable costs. The net allowable costs are then divided into Federal and non-Federal shares according to the percentages in the award. Under this method, program income reduces your and our costs for the program. The total program budget does not increase.

2. The Addition method adds program income to the Federal and non-Federal funds already awarded to increase the total program budget.

3. The Cost sharing or matching method allows you to use all program income to meet your cost sharing or matching requirements under the assistance award.

* Period of performance ([2 CFR 200.301](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/section-200.301), [2 CFR 200.309](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/section-200.309), [2 CFR 200.344](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR682eb6fbfabcde2/section-200.344), [2 CFR 200.407](https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E/subject-group-ECFRea20080eff2ea53/section-200.407))
	+ AMLER projects must measure performance metrics to show achievement of program goals and objectives, share lessons learned, improve program outcomes, and foster adoption of promising practices. Program goals and objectives should be derived from program planning and design.
	+ It is important to note that program income accumulated during the period of performance is subject to reporting.

Acknowledgement

I,       (applicant name), acknowledge that I am aware of and have reviewed the requirements and guidelines as outlined above.

**Section 1: General Information:**

|  |  |
| --- | --- |
| Project Title |       |
| Total Funding Requested ($10,000 Increments) | $ 0 *(Total from Section 12 Budget Summary)* |
| Location - County |       |
| Location - Address |       |
| GPS Coordinates  | Latitude: |       | Longitude: |       |

**Section 2: Applicant Information:** This is the person or entity seeking AMLER funds and may be different from the project manager. ***This will be the person or entity AML will contact for clarifications, additional information requests, potential meetings, and determination notification. Please ensure email is accurate, monitored, and responsive.***

|  |  |
| --- | --- |
| Name |       |
| Agency (If not applicable enter NA) |       |
| Agency Type | Choose an item.  | Agency type if “other”:       |
| Telephone |       |
| Email Address |       |
| Mailing Address |       |
| Anticipated partnering entities  |       |

**Section 3: Project Manager/Grant Administrator:** If funded, Project Managers and Grant Administrators are responsible for the reporting requirements and the management of projects and funds. *If same as above applicant, enter “Applicant”.*

|  |  |
| --- | --- |
| Agency |       |
| Contact Person |       |
| Telephone |       |
| Email Address |       |
| Mailing Address |       |

**Section 4: Project Goal:**

What is the overall mission or intended achievement? (check all that apply)

[ ]  Industrial

[ ]  Infrastructure

[ ]  Community wellness (i.e. Emergency Services, Medical Centers)

[ ]  Tourism

[ ]  Job training/Education

[ ]  Expansion of Agritech or traditional farming

[ ]  Other:

**Section 5: Project Description Summary:** Please enter a clear and concise description of project. This is an explanation of what the proposal intends to accomplish with the line items listed in the Budget Summary. This is not justification of why the application should be selected. Do NOT continue the text of this section in supporting documents. This section must stand alone. *Additional documents may be attached in support of this section.*

|  |
| --- |
|       |

**Section 6: Project Benefits Summary:** Include a summary of the benefits of the proposal. How would this project impact the economic environment of the service area? How does it provide growth and development of the served community? This section may NOT exceed 300 words. *Additional documents may be attached in support of this section.*

|  |
| --- |
|       |

**Section 7: Outcome Metrics:** Fill out the table below, listing each Metric Type in the first column, the Measurable Value of that metric type in the second column, and the expected Timeframe for completion in the final column. Provide **only** practical, measurable outcomes (i.e. jobs created, clients served). Temporary jobs **are not** considered. Only report the metrics anticipated by this grant proposal.

|  |  |  |
| --- | --- | --- |
| Metric Type (ex. Permanent Jobs Created) | Measurable Value (ex. 200) | Timeframe (ex. by end of grant) |
|       |       |       |
|       |       |       |
|       |       |       |

**Section 8: Tax Revenue:** If the project applicant is a local government, please provide estimates of any increases in tax revenue as a result of this project.

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|       |

**Section 9: Multiphase Projects:** Are there other phases, known or planned, scheduled to be part of this project? If so, explain those phases, separately from the requested AMLER project proposal.

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|       |

**Section 10: Budget Summary:** Provide a general breakdown of your anticipated expenses. Itemize as much as possible. As an example, one Category might be “Engineering Services” with Projected Items including “Design, Inspection Services, Code Certification, etc.” and a Projected Item Cost of “$50,000.00”. Please round item costs so that the total requested is in increments of $10,000.00.

|  |  |  |
| --- | --- | --- |
|  | **AMLER Grant Request** |  |
|  |  |  |
| **#** | **Category** | **Projected Items** | **Projected Item Cost** |
| **1** |       |       |       |
| **2** |       |       |       |
| **3** |       |       |       |
| **4** |       |       |       |
| **5** |       |       |       |
| **6** |       |       |       |
| **7** |       |       |       |
| **8** |       |       |       |
| **9** |       |       |       |
| **10** |       |       |       |
| **11** |       |       |       |
| **12** |       |       |       |
| **13** |       |       |       |
| **14** |       |       |       |
| **15** |       |       |       |
|  |  | ***Total AMLER Funding Requested ->*** | ***$0*** |

**Section 11: Property Purchase/Usage Details:** If the applicant does not own the property (land or buildings/structures) necessary to implement the proposed project, explain current ownership of the required property and how ownership/usage rights will be obtained to allow the project to be successful. If the proposal consists of building renovation, explain the ownership of the building (own outright, outstanding liens, etc.). If purchasing property, explain how the purchase is necessary to ensure success. This section may not exceed 300 words. Please consult OSMRE guidance regarding Property Purchases. *Property agreements may be attached as supporting documentation.*

|  |
| --- |
|       |

[ ]  Purchase or lease of real estate

 Approximate PVA value:         Approximate acreage:

Lease or purchase agreement obtained?

**Section 12: Infrastructure:** Please note if the project will include the installation or replacement of infrastructure. *Please check all that apply.*

|  |  |  |
| --- | --- | --- |
|  | Utility | Who is the servicing utility and has it been confirmed they have the capacity to accommodate the project’s needs? |
| [ ]  | Water |       |
| [ ]  | Electricity |       |
| [ ]  | Gas |       |
| [ ]  | Internet |       |
| [ ]  | Sewer |       |
| [ ]  | Other:       |       |

If water is included, is it registered in WRIS? Choose an item. If “Yes”, please provide Identifier:

**Section 13: Business Recruitment**: If the proposal intends to recruit businesses/job creators once completed, provide details regarding this endeavor. Who will be doing the recruitment? Is there documented interest already?

|  |
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|       |

Do you have a letter of interest from a potential tenant?

If so, please elaborate:

Once completed, what is the estimated time before occupancy?

**Section 14: Sustainability:** Who will own, maintain, and manage the project once complete and how will the maintenance and management be funded? If salaries are included, how will they will be funded after the grant is expended?

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|       |

**Section 15: AML Reclamation:** If your project intends to reclaim any abandoned mine land features (landslides, highwalls, open mine portals, etc.), provide details about that effort.

|  |
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|       |

**Section 16: AML Nexus:** To be eligible, the project site must have a nexus with historic mining. You may consult <https://amlis.osmre.gov/Map.aspx> as a resource. *Additional documents may be attached in support of this section.*

**Mining History** Is the project location on an historic abandoned mine site? (If known, please describe)

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|       |

**Historic Mining Community** Does it impact an historic mining community? Describe these connections.

|  |
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**Section 17: Permitted Mining Consideration:** AMLER funding is NOT allowed on any currently-permitted, for coal mining, lands. Does any area of your project proposal fall within a current permit? Choose an item.

**Section 18: Vetting Information:** All selected applications will later be vetted by OSMRE for conceptual approval of the project. Complete the following sections to facilitate that process, answering all questions. If the question does not apply to this application, complete with “N/A”. Do NOT leave any section blank.

|  |  |
| --- | --- |
| Applicant’s Federal System of Awards Management Cage Code (SAM) Number |       |
| Applicant’s Unique Entity ID (UEI) Number |       |
| Applicant’s Federal Tax ID Number |       |

**Section 19:** If there are, other federally funded projects, directly or indirectly related to this proposal, provide details about those projects/efforts below.

|  |
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|       |

**Section 20: Other Funds:** Complete this section to identify all secured or anticipated funding sources for the projects. In the Status of Funding column, note if the funds are Approved, Pending or Under Negotiation.

|  |  |  |
| --- | --- | --- |
|  | **Entity/Other funding** |  |
| **#** | **Entity** | **Expected Items/Work** | **Projected Contribution $** | **Status of Funding**  |
| **1** |       |       |       | Choose an item. |
| **2** |       |       |       | Choose an item. |
| **3** |       |       |       | Choose an item. |
| **4** |       |       |       | Choose an item. |
| **5** |       |       |       | Choose an item. |
| **6** |       |       |       | Choose an item. |
| **7** |       |       |       | Choose an item. |
| **8** |       |       |       | Choose an item. |
| **9** |       |       |       | Choose an item. |
| **10** |       |       |       | Choose an item. |
|  | ***Total Other Funds Projected ->*** |  ***$ 0.00*** |

**Section 21:** If other funding sources (besides AMLER) are included in the proposal, and those funds are ultimately not secured, will the project still be able to go forward?  How will this affect the economic development metrics (jobs created, etc.)?

|  |
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|       |

*Thanks for your interest and time.*

*Be sure to review the application, ensuring you have completed all sections, leaving nothing blank.*

*Within 24 hours of submission of your application, you should receive a confirmation email.*

*If you do not, please contact Kayla Thornsberry or Hannah Radosevich.*

Preparer’s Name